



**GIG**  
CYMRU  
**NHS**  
WALES

Bwrdd Iechyd Prifysgol  
Bae Abertawe  
Swansea Bay University  
Health Board

Cadeirydd/Chair: **Emma Woollett**  
Prif Weithredwr/Chief Executive: **Mark Hackett**

**gofalu am ein gilydd, cydweithio, gwella bob amser**  
**caring for each other, working together, always improving**

Rydym yn croesawu gohebiaeth yn y Gymraeg neu'r Saesneg. Atebir gohebiaeth Gymraeg yn y Gymraeg, ac ni fydd hyn yn arwain at oedi. We welcome correspondence in Welsh or English. Welsh language correspondence will be replied to in Welsh, and this will not lead to a delay.

## **Cais Rhyddid Gwybodaeth / Freedom of Information request** **Ein Cyf / Our Ref: 23-C-003**

### **You asked:**

Please could you provide, the 20/21, 21/22 and current financial years, the DATIX incident reporting logs filed within your organisation.

This link details the procedure using Datix : <https://www.bcpft.nhs.uk/about-us/our-policies-and-procedures/i/858-incident-reporting-sop-1-reporting-an-incident/file?tmpl=component>

I'm aware that some of the data included in the logs will identify an individual patients and/or staff.

Please only provide the following:

#### Section 1 – “when and where?”

Please provide incident date, site location

#### Section 2 – “what happened?”

Please provide all data, as it should be anonymised

#### Section 3 – “categorisation & grading?”

Please provide all data, as should be anonymised

#### Section 4 5 and 6 – “people involved”, “details of reporter” and “incident managed by?”

No details as this will be personal data

### **Our response:**

In accordance with the Freedom of Information Act 2000, this letter acts as a Refusal Notice under section 17 of the Act.

We can confirm that the Health Board does not hold the data in a format that would enable us to respond to your request to the level of detail required. The Datix system used in Wales does not follow the same procedure provided in the link above, which is used by an English NHS Trust.



**Pencadlys BIP Bae Abertawe, Un Porthfa Talbot, Port Talbot, SA12 7BR / Swansea Bay UHB Headquarters, One Talbot Gateway, Port Talbot, SA12 7BR**

Bwrdd Iechyd Prifysgol Bae Abertawe yw enw gweithredu Bwrdd Iechyd Lleol Prifysgol Bae Abertawe  
Swansea Bay University Health Board is the operational name of Swansea Bay University Local Health Board

In order for the Health Board to provide you with some data would require us to manually review 65,894 incident records.

We have estimated that this would significantly exceed the 18 hours limit set down by the FOI Act as the reasonable limit. Section 12 of the FOI Act and The Freedom of Information and Data Protection (Appropriate Limit and Fees) Regulation 2004 provides that we are not obliged to spend in excess of 18 hours in any sixty day period locating, retrieving and identifying information in order to deal with a request for information and therefore we are withholding this information at this time.

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