

INTEGRATED CARE PATHWAY: DAY OF ADMISSION

Goal of pathway: Satisfy legal requirements and offer the patients a positive initial experience of Caswell Clinic.

Patients Name..... Date of Admission Time of Admission.....

Required Professional	Signature	Date
Medic		
Registered Nurse		
Medical records Officer		
Nurse Practitioner		
Social Worker		

Tasks to be completed within first hour of admission				
Tasks	Task to be carried out by:	Name of member of staff	If not achieved offer reason	Action
RN another nurse allocated to complete on admission	Nurse in Charge			
Handcuffs or other mechanical restraints are removed from the patient as soon as they arrive on the ward.	Allocated RN			
RN to ask patient if he has any injuries or complaints about the service of origin.	Allocated RN			
Patient is searched on admission to the ward	Allocated RN			
Detention papers checked	Allocated RN			
Physical examination completed along with relevant paper work.				

Tasks to be completed within first 24 hours of admission				
Tasks	Task to be carried out by:	Name of staff member	If not achieved offer reason	Actions
Admission interview	Allocated RN and Medic			
Record details of admission interview	Medic			
Review initial action plans related to risk, observation levels and leave status	Allocated RN and Medic			
Check status of Consent to Treatment under S.58 MHA83	Medic			
Complete prescription chart	Medic			
Explain rights under MHA83	Allocated RN			
Offer opportunities for patient to ask questions	Allocated RN			
Orientation to ward	Allocated RN			
Provide security about safety procedures	Allocated RN			
Provide written and verbal information about the ward and clinic	Allocated RN			
Advise patients about safekeeping property and large amounts of cash	Allocated RN			
Inform the kitchen of dietary needs	Allocated RN			
Order medication form pharmacy	Allocated RN			
Photograph patient for Missing Patients Forms	Ward Clerk			

Provide patient with opportunity to contact nearest relative	Allocated RN			
Search and Record patients property	Allocated RN/HCA			
Initiate relevant benefits paperwork	Social Worker			
Seek patients permission to notify nearest relative of admission	Social Worker (RN if out of hours)			
Contact nearest relative after permission is gained	Social Worker (RN if out of hours)			