

General Risk Assessment Form

1. Risk Location

DMU

Singleton NPT Service Group

Site

Neath Port Talbot

Ward/
Dept

Birth Centre

Speciality

Maternity

2. Title

Suspension of Service in the Freestanding Midwife Unit Neath Port Talbot

3. Risk in Brief (A brief description of the risk, enter facts not opinions. Do not enter the names of people)

Due to critical staffing levels in the Neath Port Talbot Birth Centre the service is not sustainable and therefore impacts on the safety of women and babies. This means the relocation of midwifery led services and staff from NPT to the Singleton Hospital Bay Birth Centre

4. Number of people exposed to the Risk

Staff 50

Patients-50
(approx.)

Others

5. Summary of Controls in place

Community midwives to contact all women > 34 weeks on caseload to discuss birthplace options
1:1 discussions held with all available staff working in the NPTBC
Plan for transport of staff
NPT management team informed of change in service and the NPTBC unmanned
All on-call telephones centralised in the Bay Birth Centre Singleton Hospital
Midwifery managers to maintain presence in Bay Birth Centre Monday to Friday 0830-1630
Community on calls reduced to 2 to release additional community hours
Daily management meeting to review staff availability
Weekly assessment for removal of suspension of services
Information for women added to the intranet site

6.

Risk Type

Suspension of service

Risk Cause

Staff unavailable

* Please use Appendix 2 of the Risk Management Strategy & Policy to complete sections 7 – 9

7. Likelihood of Hazards and Risks causing harm/damage

1 Rare	2 Unlikely	3 Possible	4 Probable	5 Expected
			x	

8. Consequence/severity of outcome should hazard(s) come to fruition

1 Negligible	2 Minor	3 Moderate	4 Major	5 Critical
				x

9. Current Risk Rating

Likelihood Rating 4 x Consequence Rating 5 = Risk Rating Number 20

10. Actions Required to Reduce the Risk

To ensure required establishment of midwifery staff in line with Birthrate plus compliance and HCSWs within the Neath Port Talbot Birth Centre and community midwifery service

Complete recruitment process for recently appointed band 6 experienced midwives

For Preceptor midwives to take up post

11. By Whom - HOM

Target Date October 2021

12. Target Risk Rating following Completion of Actions

Likelihood Rating 2 x Consequence Rating 3 = Risk Rating Number 6

13. Conclusions/Additional Information/ Time Scales

WG, CHC, workplace representatives, WAST informed of temporary service change.
Continued weekly assessment of available staffing to be able to re-open birth centre

14. Date Assessment Escalated

15th September 2021

15. Who was the risk escalated to and why

Service group Director, Nurse Director, Executive Nurse Director

Removal of second option for choice of place of Birth as homebirth service already
suspended July 2021

Redeployment of staff

Expected media Interest

Expected CHC and Locality population concern

AM/MP concern

16. Assessors

Name(s)

Signature(s)

Position(s)

Susan Jose

HoM

Date of Assessment

Review Date

15th September 2021

22nd September 2021