



**GIG**  
CYMRU  
**NHS**  
WALES

Bwrdd Iechyd Prifysgol  
Bae Abertawe  
Swansea Bay University  
Health Board

Cadeirydd Dros Dro/ Interim Chair: **Emma Woollett**  
Prif Weithredwr/Chief Executive: **Tracy Myhill**

gofalu am ein gilydd, cydweithio, gwella bob amser  
caring for each other, working together, always improving

Rydym yn croesawu gohebiaeth yn y Gymraeg ac yn y Saesneg. We welcome correspondence in Welsh or English.

Dyddiad/Date: 5<sup>th</sup> February 2020  
Ein Cyf / Our Ref: 20-A-014

01639 6[REDACTED]  
FOIA.Requests@wales.nhs.uk

[REDACTED]  
[REDACTED]

Corporate Services  
Headquarters  
1 Talbot Gateway  
Baglan  
Port Talbot, SA12 7BR

[REDACTED]

I refer to your Freedom of Information Act Request acknowledged by ourselves on 13<sup>th</sup> January 2020. Your request sought information relating to job planning.

### **Organisation use of Job Planning**

- 1. Please fill in the below table to report which staffing groups have job plans assigned across the organisation and the % of organisation that has it rolled out (in this instance, please include all methods of job planning, whether that be e-forms, third party solutions, or paper based/excel)**

Staffing Group	Job plans assigned? (Yes/No)	% rolled out across the organisation
Medical and Dental	Yes	69%
AHPs (Allied Health Professionals)	n/a	n/a



Pencadlys BIP Bae Abertawe, Un Porthfa Talbot, Port Talbot, SA12 7BR / Swansea Bay UHB Headquarters, One Talbot Gateway, Port Talbot, SA12 7BR

Bwrdd Iechyd Prifysgol Bae Abertawe yw enw gweithredu Bwrdd Iechyd Lleol Prifysgol Bae Abertawe  
Swansea Bay University Health Board is the operational name of Swansea Bay University Local Health Board

<b>Other (please specify)</b>	n/a	n/a
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### **Third Party Contract Information**

- 2. Does the organisation use an external supplier to manage job planning?**  
Yes
- 3. If so, which supplier does the organisation use?**  
Allocate Software
- 4. What was your reason for selecting the job planning supplier? (for example, was it associated to price, functionality/quality or other NHS users)**  
Functionality
- 5. What was the annual cost to the third party in 18/19?**  
This information is not held. The Health Board would not know how much it costs the 3<sup>rd</sup> party to provide a service to us.
- 6. Please can you provide the contract start and end date?**  
2016 – 2021
- 7. Did the organisation procure the supplier via a framework? If so, which framework?**  
Yes, the All wales NHS framework
- 8. What % of the third-party job planning system has been rolled out across the health board?**  
52%
- 9. Does the job planning system integrate with other third-party systems? (such as revalidation/appraisal, rostering, training solutions or temporary staff management systems) If so, please list all systems**  
No
- 10. Has the organisation realised any quantifiable benefits from utilising the job planning system? For example, monetary savings, staff survey results etc**  
Yes

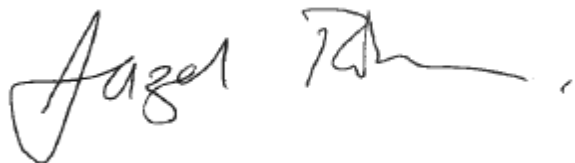
I hope this information is helpful. If you require anything further please contact us at [FOIA.Requests@wales.nhs.uk](mailto:FOIA.Requests@wales.nhs.uk).

Under the terms of the Health Board's Freedom of Information policy, individuals seeking access to recorded information held by the Health Board are entitled to request internal review of the handling of their requests. If you would like to complain about the Health Board's handling of your request please contact me directly at the address below or register your complaint via [FOIA.Requests@wales.nhs.uk](mailto:FOIA.Requests@wales.nhs.uk).



If after Internal Review you remain dissatisfied you are also entitled to refer the matter to the information commissioner at the Information Commissioner's Office (Wales), 2<sup>nd</sup> Floor, Churchill House, Churchill Way, Cardiff, CF10 2HH. Telephone Number: 029 2067 8400.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Pam Wenger', followed by a comma.

On behalf of

Pam Wenger

**Director of Corporate Governance**

