

**ABM University Health Board
Infection Control Environmental and Sharps Audit Tool**

Directorate
Diagnosics

Date
20th December 2019

Department/ Location
General

Name of Auditor
██████████

Note: Please enter a "1" in the "Yes", "No" or "N/A" column if appropriate. Enter a "1" in the "Partial" column if you consider that, in the main, the item/area is satisfactory (e.g. 8 of 10 lockers are clean). If the "N/A" column is shaded, it is not appropriate to enter a score.

Standard:

Healthcare is delivered in environments which minimise the risk of healthcare associated infections to patients, staff and visitors (e.g. Hand Hygiene facilities are appropriate, the environment will be maintained appropriately, and sharps will be handled safely to prevent inoculation exposure injury).

A	Hand Hygiene	Yes	Partial	No	N/A	Comments
1	Hand wash sinks are free from plugs and overflows, and the water jet does not flow directly into the plughole	1				
2	Hand wash sinks are dedicated for that purpose	1				
3	There are sufficient numbers of hand wash sinks available, in accordance with national and local guidance (e.g. one sink per four beds in acute care settings)	1				
4	Access to hand wash sinks is clear	1				
5	Hand wash sinks in clinical areas are free from nail brushes	1				
6	The hand wash sinks are free from used equipment and inappropriate items	1				
7	Hand washing facilities are clean and intact. (Check sinks, taps, splash backs)	1				
8	Elbow operated or automated taps are available in hand wash sinks in clinical areas	1				
9	There is appropriate temperature control to provide suitable hand wash water at all sinks	1				
10	Liquid soap is available at all hand washing sinks	1				
11	Liquid soap must be single use cartridge dispensers	1				
12	Dispenser nozzles are visibly clean	1				
13	Soft absorbent paper towels are available at all hand washing sinks	1				
14	Wall mounted or pump dispenser hand cream is available for use	1				
15	Posters promoting hand decontamination are available and displayed in areas visible to staff before and after patient contact	1				
	Alcohol hand rub is available for use at the following sites:					
16	Directly accessible at the point of care	1				
17	Portable for clinical procedures	1				

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B GENERAL ENVIRONMENT						
The following are free of splashes, soil, film, dust, fingerprints, and spillage:						
18	Bed frames, mattress (if seen)	1				
19	Lockers			1		Doors hanging off cupboards
20	Chairs and stools	1				
21	Tables	1				
The following pieces of equipment are in a good state of repair:						
22	Lockers			1		Doors hanging off draws and cupboards
23	Chairs	1				
24	Tables	1				
25	All chairs and stools in clinical areas are covered in an impermeable material e.g. vinyl	1				
26	Floors including edges and corners are free of dust and grit, and are in a good state of repair.	1				
27	All high and low surfaces are free from dust and cobwebs			1		Dust on surfaces
28	Curtains and blinds are free from stains, dust and cobwebs				1	
29	There is evidence of an effective pre-planned programme for curtain changes				1	
30	Fans are clean and free from dust	1				
31	Air vents are clean and free from excessive dust	1				
32	Patient call bells are clean and free from debris	1				
33	Ear phone pads are single use and changed between patients				1	
34	Reusable ear phones are cleaned between patients				1	
35	Patient audio visual systems are clean and free of dust and marks				1	
36	Work station equipment in clinical areas are visibly clean e.g. phones, computer keyboards	1				
37	Patient equipment is clean and in a good state of repair.	1				

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	Clinical room/clean store					
38	There is an identified area for the storage of clean and sterile equipment	1				
39	The area is clean and free from inappropriate items of equipment	1				
40	Hand hygiene facilities are available in the clinical room/clean store	1				
41	Floors including edges and corners are free of dust and grit, and are in a good state of repair.			1		skirtin boards coming away from wall
42	All high and low surfaces are free from dust and cobwebs	1				
43	Shelves, bench tops and cupboards are clean inside and out, and are free of dust and spillage			1		Shelves missing from inside cupboards
44	All products are stored above floor level	1				
	Bathrooms/washrooms					
45	Bathrooms/washrooms are clean	1				
46	The area is free from evidence of inappropriate storage of communal items e.g. single use creams, talcum powder	1				
47	Bathrooms are free from the storage of equipment	1				
48	Baths, sinks and accessories are clean, and are in a good state of repair	1				
49	Wall tiles and wall fixtures (including soap dispensers and towel holders) are clean and free from mould, and are in a good state of repair	1				
50	Shower curtains and bath mats are free from mould, clean and dry, and are in a good state of repair.	1				
51	There is a programme for unused baths, showers and sinks to have a planned programme for running the water weekly	1				
52	Appropriate cleaning materials are available for staff to clean the bath between use (and there is information regarding their whereabouts).	1				
53	Floors including edges and corners are free of dust and grit, and are in a good state of repair.	1				
	Dirty Utility					
54	The area is clean and free from inappropriate items of equipment	1				
55	Hand hygiene facilities are available	1				
56	Floors including edges and corners are free of dust and grit, and are in a good state of repair.	1				
57	All high and low surfaces are free from dust and cobwebs	1				
58	Shelves, bench tops and cupboards are in good state of repair, are clean inside and out, and are free of dust and spillage	1				
59	All products are stored above floor level	1				
60	Slop-hopper is clean and in a good state of repair	1				
61	The macerator is clean with no evidence of pulp splatter	1				
62	The bed pan washer is clean and cleans equipment effectively.	1				
63	Bed pan holders/ re-usable bedpans and urinals are clean.	1				
64	Commodes are clean.	1				

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Kitchen						
65	The area is clean and free from inappropriate items of equipment	1				
66	Hand hygiene facilities are available	1				
67	Floors including edges and corners are free of dust and grit, and are in a good state of repair.			1		
68	All high and low surfaces are clean and free from dust	1				
69	Shelves, bench tops and cupboards are in good state of repair, are clean inside and out, and are free of dust and spillage	1				
70	All products are stored above floor level	1				
71	Ward fridge is clean, free of storage of inappropriate items. All food labelled and dated; patient's own food labelled with name, date and time, and discarded after 24 hours.	1				
72	Ward fridge temperature clearly visible and recorded daily	1				
House Maid's Cupboard/Domestic's Room						
73	HMC and cleaning equipment clean and well-maintained	1				
74	NPSA colour-coding for cleaning materials is in evidence	1				
75	The room is free from inappropriate items.	1				
Environment Sub-total		64	0.0	5	3	

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C SHARPS MANAGEMENT						Comments
	All sharps bins	Yes	Partial	No	N/A	
76	The bins in use comply with national standards (UN 3291, BS 7320)	1				
77	Sharps within bins are below the fill line	1				
78	Bins are free from protruding sharps	1				
79	All bins have been assembled correctly	1				
80	All sharps bins are labelled and signed according to hospital policy	1				
81	Sharps bins are stored safely, away from the public and out of reach of children	1				
82	Bins are stored appropriately off the floor	1				
83	Sharps bins are used in accordance with ergonomic manual handling principles i.e. using brackets	1				
84	The temporary closure mechanism is used when bins are not in use	1				
85	Once full, the bin aperture is locked	1				
86	Sealed and locked bins are stored in a locked room, cupboard or container, away from public access	1				
	Safe practice	Yes	Partial	No	N/A	
87	An empty sharps bin is available on the cardiac arrest trolley	1				
88	The sharps bin on the cardiac arrest trolley is stored safely	1				
89	Sharps trays with integral sharps bins are available for use	1				
90	Sharps trays are compatible with the sharps bins in use	1				
91	Sharps trays in use are visibly clean	1				
92	Sharps are disposed of directly into a sharps bin at the point of use (i.e. medicine trolleys and laboratory equipment)	1				
93	Needles and syringes are discarded into a sharps bin as one unit	1				
Sharps Management Sub-total		19	0.0	0	0	18
TOTAL SCORE		83	0	5	3	

Environment Compliance Score 91%

Sharps Management Compliance Score 106%

Overall Compliance Score 94%

Total No. "YES" and "PARTIAL" answers divided by the sum of Total No. "YES" "PARTIAL" + "NO" answers (do not count those that are N/A)
"Partial" answers are to be awarded a 0.5 score