



GIG  
CYMRU  
NHS  
WALES

Bwrdd Iechyd Prifysgol  
Bae Abertawe  
Swansea Bay University  
Health Board

Cadeirydd Dros Dro/ Interim Chair: **Emma Woollett**  
Prif Weithredwr/Chief Executive: **Tracy Myhill**

**gofalu am ein gilydd, cydweithio, gwella bob amser**  
**caring for each other, working together, always improving**

Rydym yn croesawu gohebiaeth yn y Gymraeg ac yn y Saesneg. We welcome correspondence in Welsh or English.

Dyddiad/Date: 21<sup>st</sup> January 2020  
Ein Cyf / Our Ref: 19-K-022

☎ 01639 648363

✉ FOIA.Requests@wales.nhs.uk

[REDACTED]  
[REDACTED]

Corporate Services  
Headquarters  
1 Talbot Gateway  
Baglan  
Port Talbot, SA12 7BR

[REDACTED]

I refer to your Freedom of Information Act Request acknowledged by ourselves on 14<sup>th</sup> November 2019. Your request sought information relating to DBS checks.

**1) How many outstanding DBS (Disclosure and Barring Checks) checks is the Health Board dealing with for staff, as of November 11, 2019?**

At present the Health Board is currently engaged in a validation exercise to ensure that all staff have a DBS check where relevant to their role. The Health Board has 1153 staff records that are currently outstanding and are due to be validated, to see whether their job role requires a DBS check. This figure is unusually high due to the data quality exercise being carried out.

**2) How many of the above, in answer to Q1), are:**

**a) For positions where the applicant has never had a DBS check before and the role they are applying for is eligible for a check?**

Nil – DBS checks for recruitment purposes are undertaken by NHS Wales Shared Services Partnership: <http://www.nwssp.wales.nhs.uk/contact-us>.

**b) For positions where the applicant has never had a DBS check before and the role they are currently working in is eligible for a check?**

See Q1.

**c) Where the applicant is already employed by the organisation and have had a DBS check, but they are now applying for a new role which requires a different level of check?**

Nil – DBS checks for recruitment purposes are undertaken by NHS Wales Shared Services Partnership: <http://www.nwssp.wales.nhs.uk/contact-us>.



Pencadlys BIP Bae Abertawe, Un Porthfa Talbot, Port Talbot, SA12 7BR / Swansea Bay UHB Headquarters, One Talbot Gateway, Port Talbot, SA12 7BR

Bwrdd Iechyd Prifysgol Bae Abertawe yw enw gweithredu Bwrdd Iechyd Lleol Prifysgol Bae Abertawe  
Swansea Bay University Health Board is the operational name of Swansea Bay University Local Health Board

**d) Concerns have subsequently been raised about an employee's criminal activity or another form of malpractice which would mean there was a safeguarding/security need to obtain a new check?**

Nil

**3) Does the health board have DBS check arrangements in place with providers of temporary staff, and if so can you give details?**

Temporary staff and volunteers require the same level of checks as substantive post holders.

**4) Is the health board confident it knows the full number staff which require DBS checks, or is this ongoing work?**

As per question 1, the Health Board is aware of all staff members who have no record of a DBS check. Work is on-going to validate all staff posts to ensure that the correct level of DBS check is in place for the posts that require them, in line with DBS guidance.

I hope this information is helpful. If you require anything further please contact us at [FOIA.Requests@wales.nhs.uk](mailto:FOIA.Requests@wales.nhs.uk).

Under the terms of the Health Board's Freedom of Information policy, individuals seeking access to recorded information held by the Health Board are entitled to request internal review of the handling of their requests. If you would like to complain about the Health Board's handling of your request please contact me directly at the address below or register your complaint via [FOIA.Requests@wales.nhs.uk](mailto:FOIA.Requests@wales.nhs.uk).

If after Internal Review you remain dissatisfied you are also entitled to refer the matter to the information commissioner at the Information Commissioner's Office (Wales), 2<sup>nd</sup> Floor, Churchill House, Churchill Way, Cardiff, CF10 2HH. Telephone Number: 029 2067 8400.

Yours sincerely



Pam Wenger  
**Director of Corporate Governance**

