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Bwrdd Iechyd Prifysgol
Bae Abertawe
Swansea Bay University
Health Board

Cadeirydd Dros Dro/ Interim Chair: **Emma Woollett**
Prif Weithredwr/Chief Executive: **Tracy Myhill**

gofalu am ein gilydd, cydweithio, gwella bob amser
caring for each other, working together, always improving

Rydym yn croesawu gohebiaeth yn y Gymraeg ac yn y Saesneg. We welcome correspondence in Welsh or English.

Dyddiad/Date: 29th November 2019
Ein Cyf / Our Ref: 19-K-012

☎ 01639 648363

✉ FOIA.Requests@wales.nhs.uk

[REDACTED]

Corporate Services
Headquarters
1 Talbot Gateway
Baglan
Port Talbot, SA12 7BR

[REDACTED]

I refer to your Freedom of Information Act Request acknowledged by ourselves on 8th November 2019. Your request sought information relating to Multi-Function Devices and Print Room.

Please note Swansea Bay Health Board does not have a Print Room or Reprographics department.

1. Please state who is your supplier for:

a) MFDs/ MPS

Konica Minolta, Canon & HP

b) Print room/ reprographics

Not applicable

2. Please can you confirm the start and expiry dates for your contracts for:

a) MFDs/ MPS

Varied start dates per department – we hold 3 to 5 year contracts

b) Print room/ reprographics

Not applicable

3. Please can you confirm the number of devices you have for:

a) MFDs/ MPS

350



Pencadlys BIP Bae Abertawe, Un Porthfa Talbot, Port Talbot, SA12 7BR / Swansea Bay UHB Headquarters, One Talbot Gateway, Port Talbot, SA12 7BR

Bwrdd Iechyd Prifysgol Bae Abertawe yw enw gweithredu Bwrdd Iechyd Lleol Prifysgol Bae Abertawe
Swansea Bay University Health Board is the operational name of Swansea Bay University Local Health Board

b) Print room/ reprographics

Not applicable

4. Please can you confirm the print volumes per annum in B/W and colour for:

a) MFDs/ MPS

B&W – approximately 15 million

Colour – approximately 2 million

b) Print room/ reprographics

Not applicable

5. Please can you confirm the annual cost for:

a) MFDs/ MPS

Variable, costs will include lease fee and outright purchase costs as well as copy costs, pricing is in line with the Crown Commercial Services (CCS) Framework Agreement.

b) Print room/ reprographics

Not applicable

6. Please can you confirm if the machines are leased/ rented/ purchased for:

a) MFDs/ MPS

Leased and purchased – a mixture of both

b) Print room/ reprographics

Not applicable

7. Please can you confirm if the contracts are managed internally or through a managed print provider:

a) MFDs/ MPS

Internally

b) Print room/ reprographics

Not applicable

8. Please can you confirm which departments manage the contracts for:

a) MFDs/ MPS

All contracts are managed by each department individually. Frontline Procurement and IM&T work with the departments to identify requirements and procurement are managed in line with the CCS Contract.

b) Print room/ reprographics

Not applicable

9. Please can you confirm the person and their role who is in charge of the procurement for printing and any managed print contracts?

Keir Warner – Head of Procurement

10. Which procurement route or framework was used to procure this service?

Crown Commercial Services Framework Agreement – Reference RM 3781



I hope this information is helpful. If you require anything further please contact us at FOIA.Requests@wales.nhs.uk.

Under the terms of the Health Board's Freedom of Information policy, individuals seeking access to recorded information held by the Health Board are entitled to request internal review of the handling of their requests. If you would like to complain about the Health Board's handling of your request please contact me directly at the address below or register your complaint via FOIA.Requests@wales.nhs.uk.

If after Internal Review you remain dissatisfied you are also entitled to refer the matter to the information commissioner at the Information Commissioner's Office (Wales), 2nd Floor, Churchill House, Churchill Way, Cardiff, CF10 2HH. Telephone Number: 029 2067 8400.

Yours sincerely



Pam Wenger
Director of Corporate Governance

