



GIG
CYMRU
NHS
WALES

Bwrdd Iechyd Prifysgol
Abertawe Bro Morgannwg
University Health Board

Agenda item: 5vi

The board meets in public bi-monthly and the following table sets out the business for 2018/19.

| AGENDA ITEM/ ISSUE | LEAD | OFFICER | 30 th May 2018 <small>accounts</small> | 31 st May 2018 | 26 th July 2018 <small>(AGM)</small> | 26 th July 2018 | 27 th Sept 2018 | 29 th Nov 2018 | 31 st Jan 2019 | 28 th Mar 2019 |
|---|----------|----------|--|---------------------------------|--|----------------------------------|----------------------------------|---------------------------------|---------------------------------|---------------------------------|
| PRELIMINARY | | | | | | | | | | |
| Patient Story | CD | AH | | ✓ | | ✓ | ✓ | ✓ | ✓ | ✓ |
| Apologies | PW | PW | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ |
| Declaration of Interests | PW | PW | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ |
| Minutes from previous meeting | PW | PW | | ✓ | | ✓ | ✓ | ✓ | ✓ | ✓ |
| Matters Arising and Action Log | PW | PW | | ✓ | | ✓ | ✓ | ✓ | ✓ | ✓ |
| Report of the Chairman | PW | PW | | ✓ | | ✓ | ✓ | ✓ | ✓ | ✓ |
| Report of the Chief Executive | PW | PW | | ✓ | | ✓ | ✓ | ✓ | ✓ | ✓ |
| PERFORMANCE ISSUES | | | | | | | | | | |
| Health Board Performance Report | DG | SHG | | ✓ | | ✓ | ✓ | ✓ | ✓ | ✓ |
| IMTP/One-Year Plan Updates | DG | SHG | | ✓ | | ✓ | ✓ | ✓ | ✓ | ✓ |
| Financial Position | SL LH | LH LH | | ✓ | | ✓ | ✓ | ✓ | ✓ | ✓ |
| Annual Accounts (including Audit Committee annual report) | KJ | LH | ✓ | | | | | | | |

| AGENDA ITEM/ ISSUE | LEAD | OFFICER | 30 th May 2018 | 31 st May 2018 | 26 th July 2018 | 26 th July 2018 | 27 th Sept 2018 | 29 th Nov 2018 | 31 st Jan 2018 | 28 th Mar 2019 |
|--|------|---------|---------------------------------|---------------------------------|----------------------------------|----------------------------------|----------------------------------|---------------------------------|---------------------------------|---------------------------------|
| Nurse Staffing Levels/ Nurse Staffing Act | CD | AH | | ✓ | | | | | | |
| CAMHS Performance Against Delivery | JAD | SHG | | | | | | | | ✓ |
| STRATEGIC ISSUES/FOR DECISION | | | | | | | | | | |
| Emergency Planning (inc. Annual Report) | JAD | SHG | | | | | | | | ✓ |
| Annual Research & Development Annual Report | HL | HL | | | ✓ | | | | ✓ | |
| Organ Donation Report | HL | HL | | | | | ✓ | | | |
| Seasonal Plan | JT | CW | | | | | ✓ | | | |
| Update on Partnerships (including regional partnership boards and Western Bay) | SHG | SHG | | | | | ✓ | | | ✓ |
| Budget for 2018/19 and Financial Allocations | LH | LH | | | | | | | ✓ | ✓ |
| GOVERNANCE ISSUES | | | | | | | | | | |
| Key Issues from Board Committees/Advisory Forums | PW | PW | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ |
| Corporate Risk Register | CD | AH | | | | | ✓ | | | ✓ |
| Review of Board Committee Arrangements | PW | PW | | | | | | | | ✓ |

| AGENDA ITEM/ ISSUE | LEAD | OFFICER | 30 th May 2018 (Accounts) | 31 st May 2018 | 26 th July 2018 AGM | 26 th July 2018 | 27 th Sept 2018 | 29 th Nov 2018 | 31 st Jan 2019 | 28 th Mar 2019 |
|--|------|---------|---|---------------------------------|---|----------------------------------|----------------------------------|---------------------------------|---------------------------------|---------------------------------|
| Affixing of the Common Seal | PW | PW | | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ |
| Ratify Chairman's Action | PW | PW | | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ |
| Welsh Health Circulars | PW | PW | | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ |
| Board Annual Work Plan | PW | PW | | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ |
| Board Assurance Framework | PW | PW | | ✓ | | | ✓ | | | ✓ |
| Wales Audit Office Structured Assessment/Annual report | PW | PW | | | | | | | ✓ | |
| 111 Update | CW | CW | | | | | | ✓ | | |
| Voluntary Sector Funding | JAD | SHG | | | | | | | ✓ | |
| Welsh Language Services | PW | PW | | | | ✓ | | | | ✓ |
| Accountability Report (including head of internal audit opinion) | | | | | ✓ | | | | | |
| Health Board Annual Report | PW | PW | | | ✓ | | | | | |
| Annual Quality Statement | AH | AH | | | ✓ | | | | | |
| Primary Care Annual Report | SH | SH | | | ✓ | ✓ | | | | |
| Carers Annual Report | SHG | SHG | | | | ✓ | | | | |
| SIRO Annual Report | HL | HL | | | | | | ✓ | | |
| Director of Public Health Annual Report | SH | SH | | | | ✓ | | | | |

| AGENDA ITEM/ ISSUE | Lead | Officer | 30th May Accounts | 31st May 2018 | 26th July 2018AGM | 26th July 2018 | 27th Sept 2018 | 29th Nov 2018 | 31st Jan 2019 | 28th Mar 2019 |
|--|-------------|----------------|---|-------------------------------------|---|--------------------------------------|--------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|
| Annual Educational Report | HL | HL | | ✓ | | | | | | |
| Joint Committees Update | PW | PW | | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ |
| Charitable Funds Accounts for Approval | LH | LH | | | | | | ✓ | | |

Initials

AD – Andrew Davies

TM – Tracy Myhill

AH – Angela Hopkins

CD – Cathy Dowling

CW – Chris White

JT – Jan Thomas

HL – Hamish Laing

LH – Lynne Hamilton

SH – Sandra Husbands

PW – Pam Wenger

SHG – Siân Harrop-Griffiths

CM – Christine Morrell

JAD – Joanne Abbott-Davies

SL – Samantha Lewis

KJ – Karen Jones

DG – Darren Griffiths