



GIG
CYMRU
NHS
WALES

Bwrdd Iechyd Prifysgol
Abertawe Bro Morgannwg
University Health Board



Meeting Date	31st January 2019		Agenda Item	6.2
Report Title	Corporate Governance Report			
Report Author	Liz Stauber, Committee Services Manager			
Report Sponsor	Pam Wenger, Director of Corporate Governance			
Presented by	Pam Wenger, Director of Corporate Governance			
Freedom of Information	Open			
Purpose of the Report	To report on corporate governance matters arising since the previous meeting.			
Key Issues	<p>There are a number of corporate governance matters which have to be reported to the board as a regular item in-line with standing orders. This report encompasses all such issues as one agenda item.</p> <p>The Board is asked to receive the updates in relation to :</p> <ul style="list-style-type: none"> • Affixing the Common Seal; • Welsh Health Circulars; • Changes to the provision of voting for the Health Board Joint Committees; and • Business Cycle 			
Specific Action Required <i>(please ✓ one only)</i>	Information	Discussion	Assurance	Approval
				✓
Recommendations	<p>Members are asked to:</p> <ul style="list-style-type: none"> • NOTE the report. 			

CORPORATE GOVERNANCE REPORT

1. INTRODUCTION

To report on corporate governance matters arising since the previous meeting.

2. BACKGROUND

There are a number of corporate governance matters which have to be reported to the board as a regular item in-line with standing orders. This report encompasses all such issues as one agenda item.

3. GOVERNANCE AND RISK ISSUES

i. Affixing the Common Seal

In-line with standing orders, a routine report on documents to which the common seal has been affixed is required. Attached at **appendix 1** are details taken from the seal register. All documents have been signed by the Chairman or Vice-Chairman and an executive director or the Director of Corporate Governance, in line with the requirements.

ii. Welsh Health Circulars (WHCs)

Welsh Government issues WHCs around specific topics. The WHCs set out in **appendix 2** have been received since the last meeting and are available via the [Welsh Government website](#), where further details as to the risks and governance issues are available.

iii. Board Business Cycle

At each meeting, the board receives copy of its business cycle which outlines the business planned for each meeting. This is at **appendix 3**.

4. FINANCIAL IMPLICATIONS

There are no financial implications arising within this report.

5. RECOMMENDATIONS

Members are asked to:

- **NOTE** the report.

Governance and Assurance							
Link to corporate objectives (please ✓)	Promoting and enabling healthier communities		Delivering excellent patient outcomes, experience and access		Demonstrating value and sustainability		Embedding effective governance and partnerships
							✓
Link to Health and Care Standards (please ✓)	Staying Healthy	Safe Care	Effective Care	Dignified Care	Timely Care	Individual Care	Staff and Resources
							✓
Quality, Safety and Patient Experience							
The common seal is applied to legal and official documents which develop services, buildings, processes and systems to enhance the way in which the health board functions and support and patients. In addition, Welsh health circulars provide advice, guidance and information relating to changes in process or services which work to enhance services.							
Financial Implications							
There are no financial implications associated with this report.							
Legal Implications (including equality and diversity assessment)							
The common seal is primarily used to seal legal documents such as transfers of land, lease agreements and other important/key contracts. The seal may only be fixed to a document if the board or committee of the board has determined it shall be completed under seal, or if a transaction to which the document relates has been approved by the board or committee of the board. Any legal implications relating to Welsh health circulars would be identified in the individual documents.							
Staffing Implications							
There are no staffing implications contained within this report.							
Long Term Implications (including the impact of the Well-being of Future Generations (Wales) Act 2015)							
Welsh health circulars provide advice, guidance and information relating to changes in process or services which work to enhance the way in which NHS Wales organisations function and would therefore potentially have individual long-term impacts.							
Report History	The report is a standing item on the board's business cycle.						
Appendices	Appendix 1 – affixing of the common seal Appendix 2 – Welsh Health Circulars Appendix 3 – board business cycle						

Appendix 1**REGISTER OF SEALINGS**

Register Number	Date Signed	Name of Document
1599	28.11.18	Ward 10 – Singleton Hospital
1600	28.11.18	SAU Phase 9 – Singleton Hospital
1601	28.11.18	SAU Phase 9 – Singleton Hospital
1602	28.11.18	Ward 10 – Singleton Hospital
1603	28.11.18	Relating to works at Glynneath Primary Care, Centre Off Glynneath Road
1604	05.12.18	Project: Singleton MRI (Quantity Surveying Consultant Services)
1605	18.12.18	Appointment of Consultant for Block D Refurbishment at Neath Port Talbot Hospital
1606	18.12.18	Appointment of Consultant for x-ray room A&E Dept at Morriston Hospital
1607	18.12.18	Appointment of Consultant for Singleton MRI
1608	18.12.18	Deed of Variation at Cefn Coed
1609	08.01.19	Lease of Premises at 22 Mill Street, Gowerton Swansea
1610	23.01.19	Singleton Hospital, MRI Replacement
1611	23.01.19	Neath Port Talbot, MRI Replacement
1612	23.01.19	Singleton Hospital, Electronic Ward Whiteboard System

Appendix 2

WHC number and title	Date received	Recipients
WHC (18) 024 All Wales Intrapartum Fetal Surveillance Standards for Maternity Services	28.11.2018	Directors of Nursing Medical Directors Heads of Midwifery Clinical Directors (Maternity)
WHC (18) 044 NHS Dentistry – Clinical Audit, Peer Review and Quality Improvement	14.12.2018	Health Education and Improvement Wales
WHC (18) 050 2019/20 Health Board and Public Health Wales NHS Trust Allocations	11.12.2018	Directors of Finance
WHC (18) 051 Revised Pressure Ulcer reporting including the reporting of serious incidents	21.12.2018	Directors of Nursing
WHC (19) 001 Changes to the availability of gluten free (GF) foods for the treatment of coeliac disease on prescription in England - Implications for Wales	17.01.2018	Community Pharmacists in Wales Dispensing GP Practices All other GP's