

Agenda item: 4 (vi)

The board meets in public bi-monthly and the following table sets out the business for 2017/18.

AGENDA ITEM/ ISSUE	LEAD	OFFICER	25 May 2017	31 May 2017	27 July 2017 (AGM)	27 July 2017	28 Sept 2017	30 Nov 2017	25 Jan 2018	29 Mar 2018
PRELIMINARY MATTERS										
Patient Story	CD	AHop	✓			✓	✓	✓	✓	✓
Apologies	PW	AD	✓	✓	✓	✓	✓	✓	✓	✓
Declaration of Interests	PW	AD	✓	✓	✓	✓	✓	✓	✓	✓
Minutes from previous meeting	PW	AD	✓			✓	✓	✓	✓	✓
Matters Arising and Action Log	PW	AD	✓			✓	✓	✓	✓	✓
Report of the Chairman & Chief Executive	PW	AD/AH	✓			✓	✓	✓	✓	✓
PERFORMANCE ISSUES										
Health Board Performance Report	DG	Exec Team	✓			✓	✓	✓	✓	✓
IMTP/One-Year Plan Updates	DG	SHG	✓					✓	✓	✓
Financial Position	SL LH	LH LH	✓			✓	✓	✓	✓	✓
Annual Accounts (including Audit Committee annual report)	KJ	LH		✓						

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Accountability Report (including head of internal audit opinion)	PW	PW		✓						
Nurse Staffing Levels/ Nurse Staffing Act	CD	AHop								✓
CAMHS Performance Against Delivery	JAD	SHG								✓
STRATEGIC ISSUES/FOR DECISION										
Emergency Planning (inc.Annual Report)	JAD	SHG								✓
Older Person's Commissioner Update Older Person's Charter – for approval	CM	CM	✓					✓	✓	
Annual Research and Development Annual Report	HL	HL					✓			
Organ Donation Report	HL	HL					✓			
Seasonal Plan	RF	RF						✓		
Update on Partnerships (including regional partnership boards and Western Bay)	SHG	SHG					✓			✓
Budget for 2018/19 and Financial Allocations	LH	LH							✓	✓
GOVERNANCE ISSUES										
Key Issues from Board Committees/Advisory Forums	PW	Chairs	✓			✓	✓	✓	✓	✓
Corporate Risk Register	CD	AHop					✓			✓

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Affixing of the Common Seal	PW	PW	✓			✓	✓	✓	✓	✓
Ratify Chairman's Action	PW	AD	✓			✓	✓	✓	✓	✓
Welsh Health Circulars	PW	PW	✓			✓	✓	✓	✓	✓
Board Annual Work Plan	PW	PW	✓		✓	✓	✓	✓	✓	✓
Wales Audit Office Structured Assessment/Annual report	PW	PW								✓
111 Update	DE	AH						✓		
Voluntary Sector Funding	JAD	SHG							✓	
Welsh Language Services	PW	PW								✓
Health Board Annual Report	PW	PW			✓					
Annual Quality Statement	AHop /HL	AHop/ HL			✓					
Primary Care Annual Report	SH	SH					✓			
Carers Annual Report	SHG	SHG					✓			
SIRO Annual Report	HL	HL						✓		
Director of Public Health Annual Report	SH	SH					✓			
Annual Educational Report	HL	HL								✓

Joint Committees Update Report (to include) <ul style="list-style-type: none"> • EAPW • NWSSP • WHSPW 	PW	PW	✓			✓	✓	✓	✓	✓
Charitable Funds Accounts for Approval	LH	LH						✓		

Initials

AD – Andrew Davies
AH – Alex Howells
AHOP – Angela Hopkins
CD – Cathy Dowling
DE – Dorothy Edwards
HL – Hamish Laing
LH – Lynne Hamilton
SH – Sandra Husbands
PW – Pam Wenger
SHG – Siân Harrop-Griffiths
CM – Christine Morrell
JAD – Joanne Abbott-Davies
SL – Samantha Lewis
KJ – Karen Jones
DG – Darren Griffiths

