

**Workforce and OD Committee Log 2026-27**

Meeting	Type of	Minut	Agenda Item (Number	Raised by	Narrative	Type of	Action Tak	Assigned to	Supporting (addi	Due by	Update	Status
24.02.26	Public Committee	005/26	OVERVIEW REPORT OF WORKFORCE RISKS AND ISSUES / Develop standardised reporting template for Committee papers	Exec Lead WOD: Director of Workforce and OD (TR)	To develop a standardised reporting template for future Committee papers to support greater consistency, clarity, and assurance in the presentation of metrics and supporting information	Action	Logged Action	Executive Director of Workforce and OD (TR)		Apr-26	On April agenda	Underway (with update)
24.02.26	Public Committee	13/26	SPEAKING UP SAFELY REPORT /Options appraisal for the future of the Guardian Service	Legal IM (Anne Louise Ferguson)	To present an options appraisal to the Committee on the future of the Guardian Service, including access, anonymity, and consistency of staff support	Action	Logged Action	Executive Director of Workforce and OD (TR)		Apr-26	On April agenda	Underway (with update)
24.02.26	Public Committee	14/26	CORPORATE WORKFORCE AND OD RISK REGISTER/ Develop supporting narrative for Corporate Workforce and OD risk templates	Exec Lead WOD: Director of Workforce and OD (TR)	To refine and finalise the supporting narrative for the Corporate Workforce and OD risk templates.	Action	Logged Action	Executive Director of Workforce and OD (TR)	Neil Thomas; Assistant Head of Risk and Assurance	Apr-26	On April agenda	Underway (with update)
29.09.25	Public Committee	31/25	DISCRIMINATION SETTLEMENT APPROVED	Chair (Jan Williams)	Recommended that the matter be referred to the WOD committee for a comprehensive review of manager training. The focus should be on improving understanding of DDA and best practices for providing	Referral	Incoming Referral	Executive Director of Workforce and OD (TR)	Hazel Lloyd; Director of Corporate Governance	Apr-26	Included in Director of Workforce & OD Report	Underway (with update)

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11.12.25	Public Committee	92/25	TRIM Team Presentation – January 2026: Overview of Service Development, Access, Impact, and Lived Experience Illustration	General IM (Jean Church)	To arrange for the TRIM team to present to the Committee on the development, access, and impact of the service in supporting staff and teams, including a patient or staff story to illustrate lived experience. The presentation is planned for the next	Referral	Incoming Referral	Executive Director of Nursing and Patient Experience (LR)		Apr-26	Staff story for April	Underway (with update)
02.10.25	Public Committee	89/25	THEATRE PERFORMANCE AND SICKNESS MANAGEMENT	Community IM (Reena Owen)	RO requested a more detailed action plan and CG agreed to provide a broader paper and to facilitate site visits to support enhanced understanding.	Action	Logged Action	Executive Director of Workforce and OD (TR)	Ceri Gimblett; Service Group Director - NPT & Singleton Hospital	Apr-26	Report to April 2026 Committee.	Underway (with update)
11.12.25	Public Committee	103/25	STAFF STORY: MIU	General IM (Jean Church)	Concerns were raised by TR and JC regarding incidents of violence, aggression, and inadequate security. They requested confirmation that these risks were included on the risk	Action	Logged Action	Executive Director of Workforce and OD (TR)	Neil Cooper; Interim Service Group Director - Morriston Hospital.	Apr-26	Report to Management Board in January. Update to be provided to April 2026 WOD Committee	Underway (with update)
11.12.25	Public Committee	103/25	WORKFORCE PLAN INCLUDING UPDATES ON SECURITY AND NON	Legal IM (Anne Louise Ferguson)	ALF, via RO, asked about sickness levels, and KB reported only	Action	Logged Action	Chief Operating Officer (DL)	Neil Cooper; Interim Service Group Director	Apr-26	Report to Management Board in January. Update to be provided	Underway (with update)
11.12.25	Public Committee	104/25	OVERVIEW REPORT OF WORKFORCE RISKS AND ISSUES AFFECTING THE	Community IM (Reena Owen)	DN would provide a further report in April 2026 including	Action	Logged Action	Executive Director of Nursing and Patient Experience	Dermot Nolan; Interim Service Group Director of	Apr-26	On April agenda	Underway (with update)
18.03.26	Public Committee	31/26	WRITE OFF BAD DEBT	Third Sector IM (Nuria Zolle)	The Audit Committee referred the Write off Bad Debt to the Workforce & OD Committee to seek assurance that lessons were being learned and that systems were being strengthened to	Action	Incoming Referral	Executive Director of Finance and Performance (DG)	Alison McLennan & Samantha Moss	Jun-26	To be included in June 2026 Committee.	Open