

Quality and Safety Committee Work Programme 2026-2027														
Item	Lead	Frequency	Financial Year Month(s)											
			April	May	June	July	August	September	October	November	December	January	February	March
PRELIMINARY MATTERS														
Welcome and Apologies	Director of Corporate Governance	Every Meeting												
Declarations of Interest	Director of Corporate Governance	Every Meeting												
Matters Arising	Director of Corporate Governance	Every Meeting												
Previous Minutes	Director of Corporate Governance	Every Meeting												
Committee Log	Director of Corporate Governance	Every Meeting												
Committee Work Programme 2026-27	Director of Corporate Governance	Every Meeting												
GOVERNANCE														
Terms of Reference	Director of Corporate Governance	Annually												
Committee Effectiveness Self-Assessment	Director of Corporate Governance	Bi-Annually												
Referrals from Other Committees	Director of Corporate Governance	Every Meeting												
Internal Audit Reports	Director of Corporate Governance /Area Lead	As Required												
External Audit Reports	Director of Corporate Governance/Area Lead	As Required												
Committee Risk Register	Director of Corporate Governance	Every Meeting												
Health and Safety Management Report	Director of Finance	Every Meeting												
Controlled Drugs Governance and Assurance Report	Executive Medical Director	Bi-Annually												
Public Service Ombudsman Letter	Director of Corporate Governance	Annually												
Duty of Quality Annual Report	Executive Director of Nursing and Patient Experience	Annually												
Duty of Candour Annual Report	Executive Director of Nursing and Patient Experience	Annually												
Welsh Language Annual Report	Executive Director of Nursing and Patient Experience	Annually												
Board Engagement and Site Visit Report	Executive Director of Nursing and Patient Experience	Quarterly												
Neonatal Annual Report	Executive Director of Nursing and Patient Experience	Annual												
Covid-19 Inquiry	Director of Corporate Governance	Quarterly												
BENCHMARKING, LEARNING AND QUALITY IMPROVEMENT														
Patient Story	Executive Director of Nursing and Patient Experience	Every Meeting												
Service Group Highlight Report	Service Group Director	Every Meeting												
Infection, Prevention and Control	Executive Medical Director	Bi-Annually												
Winter Plans - Lessons Learned	Chief Operating Officer	Bi-Annually												
Stroke Performance - Quality and Safety Impact	Chief Operating Officer	Annually												
Clinical Audit Progress Report	Executive Medical Director	Bi-Annually												
Suicide Prevention Update	Director of Public Health	Ad-Hoc												
2026/27 Breakthrough Objective for bowel screening	Director of Public Health	Ad-Hoc												
CLINICAL AND SERVICE QUALITY COMPLAINTS AND PERFORMANCE														
Quality and Safety Performance Report	Executive Director of Nursing and Patient Experience	Every Meeting												
Patient Safety and Experience Report	Executive Director of Nursing and Patient Experience	Every Meeting												
External Inspections Report	Director of Corporate Governance	Every Meeting												
Childrens Community Nursing Update	Executive Director of Nursing and Patient Experience	Bi-Annually												
Gorseinon Hospital	Executive Director of Nursing and Patient Experience	Every Meeting												
Birthing Unit	Executive Director of Nursing and Patient Experience	TBC												
DEEP DIVES														
Pressure Ulcers	Executive Director of Nursing and Patient Experience	Ad-Hoc												
Clinically Optimised Patients (including Case Studies)	Chief Operating Officer	Quarterly												
Cancer Services; to include Access to Cancer Services (SACT)	Chief Operating Officer	Ad-Hoc												
Urgent and Emergency Care	Chief Operating Officer	Ad-Hoc												
COMMITTEE SUB GROUPS														
Perinatal Committee Report	Executive Director of Nursing and Patient Experience	Every Meeting												
Quality and Safety Group	Executive Director of Nursing and Patient Experience	Every Meeting												
Organ Donation Committee	Executive Medical Director	Bi-Annually												
Organ Donation Committee Annual Report	Executive Medical Director	Annually												
Mental Health Transformation	Executive Medical Director	Every Meeting												
Joint Commissioning Committee - Quality, Safety and Outcomes Sub-Committee	Director of Corporate Governance	Every Meeting												
IN-COMMITTEE BUSINESS														
Risk Register	Director of Corporate Governance	Every Meeting												
National Reportable Incidents and Early Warning Notifications	Executive Director of Nursing and Patient Experience	Every Meeting												
Safeguarding Report	Executive Director of Nursing and Patient Experience	Quarterly												
Learning from Settled Claims	Director of Corporate Governance	Quarterly												
Birthing Unit - Two Year Review	Executive Director of Nursing and Patient Experience	TBC												
AD-HOC														
National Patient Safety Plan	Executive Director of Nursing and Patient Experience	Ad-Hoc												
Sexual Health Service Incident (In-Committee)	Director of Public Health	Every Meeting												