

Quality and Safety Committee Log 2026-27												
Meeting Date	Type of Meeting	Minute Ref	Agenda Item (Number)	Raised by	Narrative	Type of Action	Action Taken	Assigned to (individual)	Supporting	Due by	Update	Status
06.11.2025	Public Committee	102/25	Referral from Audit Committee to Quality and Safety: Strategic Equality Plan Limited	General IM (Jean Church)	RT would provide further updates to the committee following the November meeting and ensure that the Board is informed of progress and ongoing risks at the January development session.	Action	Logged Action	Director of Insight, Communications and Engagement (RT)		Dec-26	Aiming to hold a board session in December 2026.	Underway (with update)
4.06.2026	Public Committee	70/26	Perinatal Report	General IM (Jean Church)	Review and provide further information on the all-Wales imaging system risk; and Support development of broader analysis of perinatal trends and outcomes, including consideration at a national level.	Action	Logged Action	Executive Medical Director (RK)		Aug-26	Update was circulated to members on 22/09/2026.	Closed
4.06.2026	Public Committee	72/26	Patient Experience	General IM (Jean Church)	To present the committee with a follow up on the inclusion of timeline analysis for overdue complaints in future reports; and updates on Public Services Ombudsman actions.	Action	Logged Action	Executive Director of Nursing and Patient Experience (LR)		Oct-26	The detail has been included in the October 2026 report.	Closed
4.06.2026	Public Committee	73/26	Infection Prevention Control	General IM (Jean Church)	Committee to receive updates on significant case review outcomes (medical examiner referral).	Action	Logged Action	Executive Medical Director (RK)		Oct-26	A report has been submitted to the October 2026 in-committee.	Closed
04.06.2026	Public Committee	81/26	JCC	General IM (Jean Church)	Follow up and provide further information regarding breast reconstructive surgery, as this information was not immediately available	Action	Logged Action	Executive Director of Nursing and Patient Experience (LR)	Corporate Governance Manager (GL)	Jun-26	Update was circulated to members on 29th September.	Closed
06.08.2026	Public Committee	92/26	Q&S Group Highlight Report	General IM (Jean Church)	Future reports continue to highlight emerging risks and include updates on: - Inpatient falls. - Controlled drug incidents. - Related actions and timescales.	Action	Logged Action	Executive Director of Nursing and Patient Experience (LR)	Head of Quality and Safety (AH)	Oct-26	The detail has been included in the Patient safety and experience report to the October 2026	Closed
06.08.2026	Public Committee	93/26	Perinatal Report	General IM (Jean Church)	Service Sustainability Risk - workforce pressures and the mitigating actions to be described in greater detail in future reports to strengthen committee assurance.	Action	Logged Action	Executive Director of Nursing and Patient Experience (LR)		Oct-26	To be included in the October 2026 report.	Underway (with update)
06.08.2026	Public Committee	94/26	Mental Health Transformation	General IM (Jean Church)	A dedicated session would be arranged to demonstrate the BI dashboard in greater detail, particularly how key lines of enquiry and KPI mapping are presented.	Action	Logged Action	Executive Medical Director (RK)	Head of Service (LW)	Oct-26	A 20 minute demo will be recorded by digital colleagues Oct/Nov 2026 and circulated to	Underway (with update)
06.08.2026	Public Committee	94/26	Mental Health Transformation	General IM (Jean Church)	Future reporting to include dashboard training arrangements for staff.	Action	Logged Action	Executive Medical Director (RK)	Head of Service (LW)	Oct-26	The arrangements have been included in the October 2026 report.	Closed

Quality and Safety Committee Log 2026-27												
Meeting Date	Type of Meeting	Minute Ref	Agenda Item (Number)	Raised by	Narrative	Type of Action	Action Taken	Assigned to (individual)	Supporting	Due by	Update	Status
06.08.2026	Public Committee	94/26	Mental Health Transformation	General IM (Jean Church)	Outside of the formal report the Chair raised concerns regarding the ongoing storage of records within a container at the Cefn Coed site, executive leads agreed to investigate the matter outside the meeting.	Action	Logged Action	Executive Director of Nursing and Patient Experience (LR)	Director of Digital (MJ)	Sep-26	There is a plan in place to re-container the Oncology records in question at the Cefn Coed site and move them to Singleton Oncology Department. Whilst there are a significant number of records which require substantial effort, the Director of Digital has sought for assurance that it will be completed by October	Underway (with update)
06.08.2026	Public Committee	97/26	External Inspections Report	Local Authority IM (Nicola Mathews)	Further assurance regarding Ward 3 would be provided outside the meeting.	Action	Logged Action	Director of Corporate Governance (HL)	Head of Risk (NT)	Aug-26	An update was circulated to members following the August 2026 Committee.	Closed
06.08.2026	Public Committee	103/26	Urgent and Emergency Care	Vice Chair (Steve Spill)	There wasn't a presenter available for this item; therefore the secretariat agreed to take questions on the report outside of the committee and report back to members via email.	Action	Logged Action	Director of Corporate Governance (HL)	Corporate Governance Manager (GL)	Aug-26	Answers to the questions raised were circulated to members w/c 17/08.	Closed