

Quality & Safety Group (QSG)
11th November 2025 @ 10:00 – 12:30pm via Microsoft Teams

	Topic	Attachment	Timings	Purpose: - Approve - Review - Receive - Discuss - Update - Noting	Lead
PART 1. PRELIMINARY MATTERS					
1.1	Apologies for absence and meeting tracker		10:00	Noting	Chair
1.2	Minutes of meeting October 2025		10:02	Approve	All
1.3	Note the action/escalation log		10:05	Discuss/Update	Chair
1.4	Note the work programme/plan 2025 vs		10:15	Receive	All
PART 2A. QUALITY UPDATES					
2.1	Patient/Staff Story Mental Health Learning Disabilities (MHLD) Staff/Patient Story		10:17	Discuss	Michelle Forkings <i>(Group Nurse Director, MHLD)</i>
2.2	MHLD Quarterly Service Group Update <i>(Prev reported in to Quality & Safety Committee)</i>		10:32	Receive	
2.3	Theatres Improvement Report		10:45	Assurance	Jayne Hopkins <i>(Head of Quality & Safety, Neath Port Talbot and Singleton Service Group)</i>

2.4	Clinical Ethics Group Quarterly Update Report		10:55	Receive	Liz Wonnacott (Head of Service Medical Director Department)OR Idris Baker, (Consultant, Ty Olwen)
2.5	COEG Bi-Monthly Report		11:02	Receive	Helen Dean (Associate Medical Director for Professional Concerns and Quality and Safety)
2.6	Developing QI Capabilities		11:09	Receive	Emma Smith (Quality Improvement Information Manager) & Anna Bevan (Quality Improvement Clinical Educator)
2.7	Quality Priority Review and Reporting Arrangements		11:14	Assurance	Jayne Whitney (Quality Improvement - Suicide Prevention Lead)
2.8	Listening to people – revised guidance for concerns management in the NHS in Wales		11:20	Receive	Angharad Higgins (Head of Quality & Safety)
2.9	EMRTS Quarterly Update Report		11:30	Receive	Mark Winter (Operations Director EMRTS)
Part 2B. High Risk Reporting					
2.10	IPC Report		11:40	Assurance	Joanne Walters (Deputy Head of Nursing Infection Prevention & Control Team)



	Welsh Risk Pool and Legal & Risk Services Annual Review (<i>Deferred to December</i>)				
	Reg 28 report February 2026				
	MHLD Ligation risk reduction tool and policy pilot feedback (deferred to Jan 2026)				
2.11	Risk Report		11:50	Receive	Neil Thomas, (Assistant Head of Risk & Assurance)
2.12	All service groups to provide a forward plan for unannounced assurance audits. Risk to be escalated across all Service Groups		11:55	Receive	SG Leads
PART 3. SUB-GROUP REPORTS					
3.1	Safeguarding Report		12:10	Receive	Katharine Thomas (Deputy Head of Safeguarding)
3.2	Patient Stakeholder & Experience sub group update report		12:15	Receive	Jayne Whitney (Quality Improvement - Suicide Prevention Lead)
PART 4. IMMEDIATE ISSUES FOR ESCALATION NOT DISCUSSED PREVIOUSLY					
Feedback Service Group Leads					
4.1	Primary Community & Therapies (5min)	<i>Verbal</i>	12:20	Verbal	Sian Passey (PCTSG Nurse Director)
4.2	Neath Port Talbot Singleton (5min)	<i>Verbal</i>			Sharron Price (Group Nurse Director, Neath Port Talbot and



					Singleton Service Group)
4.3	Morrison Service Group	Verbal			Ceri Matthews (Group Nurse Director, Morrison Service Group)
4.4	Mental Health & Learning Disabilities (5min)	Any escalations not raised in Quarterly Report			Michelle Forkings (Nurse Director of Mental Health and Learning Disabilities)

PART 5. ITEMS FOR NOTING

5.1	September Quality Dashboard Metrics	
5.2	Leadership Development Opportunity – Leading in a Bilingual Nation	https://academiwales.gov.wales/events/54ddc92b-a2cc-49fe-a830-b1afb405fea2/overview
5.3	Ombudsman quarterly newsletter	Ein cychlythyr chwarterol: Gorffennaf - Medi Our quarterly newsletter: July - September
5.4	Patient Safety Congress 10 th December 2025	Link to booking form

PART 6. CLOSING MATTERS

6.1		
7.1	<p>Date of next meeting 09/12/2025</p> <p>Meeting Chair – Liz Rix</p>	<p>Papers and reports due for 01/12/2025</p> <ul style="list-style-type: none"> • Never Events - Nicola Anthony • Spinal Network - Scott Hurford • Major Trauma Network - Andrea Bradley • Lymphoedema Network- Dr Melanie Thomas • Absconding MHLD - Marie Williams • SG's to review LocSSIPs in non-theatre areas (e.g., ophthalmology) by end of December 2025. • Bi-monthly update cycle for inspection follow-ups - Neil Thomas • Strategy Implementation Plan Update - Angharad Higgins (Deferred from Sept) • Welsh Risk Pool and Legal & Risk Services Annual Review (Deferred to December) – Hannah Evans