

Quality & Safety Group (QSG)
7th October 2025 @ 10:00 – 12:30pm via Microsoft Teams

	Topic	Attachment	Timings	Purpose: - Approve - Review - Receive - Discuss - Update - Noting	Lead
PART 1. PRELIMINARY MATTERS					
1.1	Apologies for absence and meeting tracker		10:00	Noting	Chair
1.2	Minutes of meeting September 2025		10:02	Approve	All
1.3	Note the action/escalation log		10:05	Discuss/Update	Chair
1.4	Note the work programme/plan 2025 vs		10:15	Receive	All
PART 2A. QUALITY UPDATES					
2.1	Patient/Staff Story (NPT Singleton)	Presentation	10:15	Discuss	Sharron Price <i>(Group Nurse Director, NPT Singleton)</i>
2.2	Theatres Improvement Report	<i>To Follow</i>	10:30	Assurance	Sharron Price <i>(Group Nurse Director, Neath Port Talbot and Singleton Service Group)</i>
2.3	JCC Quarterly Report <i>(Deferred from Sept)</i>		10:35	Receive	Adele Roberts <i>(Head of quality and patient care Welsh Health Specialised Services Committee)</i>

2.4	WNCR/HEPMA Update		10:40	Receive	Cath Morgan-Edwards (Chief Nursing Informatics Officer, Senior Corporate Matron Corporate Nursing)
2.5	Quality Dashboard Progress Update		10:45	Receive	Dai Williams (Business Intelligence Partner • Digital Intelligence)
2.6	AMaT Quarterly Update		10:50	Receive	Fran Holt (Informatics Clinical Nurse Specialist Corporate Nursing)
	Clinical Ethics Group Quarterly Report (Deferred to Nov)			Receive	Liz Wonnacott (Head of Service Medical Director Department)
Part 2B. High Risk Reporting					
2.7	Controlled Drugs Bi-annual Report		10:55	Assurance	Judith Vincent (Clinical Director Pharmacy)/ Rhys Howell (Pharmaceutical Advisor Medicines Management)
2.8	Medicines Management Quarterly Report		11:05	Assurance	
2.9	Service Group Quarterly Controlled Drugs Report		11:15	Assurance	SG Leads
2.10	LocSSIPs Update (New Template requested for reporting)		11:30	Assurance	SG Leads
2.11	Ligature Risk Assessment Assurances (Updated action)		11:40	Assurance	SG Leads



	<i>request regarding communal areas)</i>				
2.12	External Inspections		11:50	Approval	Neil Thomas, (Assistant Head of Risk & Assurance)
2.13	Never Events		11:55	Assurance	Nicola Anthony (Assistant Head of Concerns Assurance Patient Feedback Team)
2.14	Never Events recommendations for open events and detailed breakdown	<i>Verbal</i>	12:00	Assurance	
2.15	Joint Safety Investigation Group for Welsh Ambulance Services NHS Trust (WAST) – Standard Operating Procedures (SOP) & Terms of Reference (TOR) for approval		12:05	Approval	Mark Madams (Associate Director of Nursing and Patient Experience Executive Nursing Team)

PART 3. SUB-GROUP REPORTS

3.1	Safeguarding Report		12:10	Receive	Katharine Thomas (Deputy Head of Safeguarding)
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PART 4. IMMEDIATE ISSUES FOR ESCALATION NOT DISCUSSED PREVIOUSLY

Feedback Service Group Leads

4.1	Primary Community & Therapies (5min)	<i>Verbal</i>	12:15		Sian Passey (PCTSG Nurse Director)
4.2	Neath Port Talbot Singleton (5min)	<i>Verbal</i>			Sharron Price (Group Nurse Director, Neath Port Talbot and Singleton Service Group)
4.3	Morryston Service Group	<i>Verbal</i>			Ceri Matthews (Group Nurse Director, Morryston Service Group)
4.4	Mental Health & Learning Disabilities (5min)	<i>*Service Group Quarterly Report due for November</i>			Michelle Forkings (Nurse Director of Mental Health and



		25 This will include Patient/Staff Story			Learning Disabilities)
PART 5. ITEMS FOR NOTING					
5.1	Beacon dashboard				
5.2	August Quality Safety Dashboard Metrics Report				
PART 6. CLOSING MATTERS					
6.1					
7.1	Date of next meeting 11/11/2025 Meeting Chair – Raj Krishnan		Papers and reports due for 03/11/25 <ul style="list-style-type: none"> • Developing QI Capabilities (Emma S/Anna Bevan) • COEG -Bi-monthly report, presented by Helen Dean, supported by Liz Wonnacott • Never Events - Nicola Anthony • IPC Report - Delyth Davies • EMERTS - Mark Winter • Neil Thomas Risk Report • Reg 28 - Update from Hannah Evans • Theatres Improvement Report - Sharron Price • LOCSSiPS Update - SG Leads • Theatres Improvement report- Sharron Price • MHLD quarterly service group update (<i>prev reported to QSC</i>) • Patient/Staff Story - MHLD • MHLD Ligature risk reduction tool and policy pilot feedback - Michelle Forkings • Clinical Ethics Group Quarterly Report - Liz Wonnacott (<i>Deferred from Oct</i>) • Quality Strategy Implementation Progress – Angharad Higgins (<i>Deferred from Oct</i>) 		