

Performance and Finance Committee Log 2026-27

Meeting Date	Type of Meeting	Minute Ref	Agenda Item (Number & Title)	Raised by	Narrative	Type of Action	Action Taken	Assigned to (individual)	Supporting (additional staff members)	Due by	Update	Status
25.11.25	Public Committee	205/25	Month Seven Financial Position; Budget Setting Options	Finance IM (Pat Price)	Darren agreed to bring budget-setting options and underlying deficit work to the Committee for discussion.	Action	Logged Action	Executive Director of Finance and Performance (DG)		Apr-26	An initial presentation on this topic for the January 2026 meeting, ideally during the in-committee session, as the 26/27 Plan discussion is underway.	Closed
23.09.25	Public Committee	178/25	Update on plans to improve out-of-hours service provision in Urgent and Emergency Care (UEC)	General IM (Jean Church)	Appendix A outlining costs for the Single Point of Access team was to be forwarded for review following its omission from circulated papers. A detailed paper on pharmacy provision was to be prepared by subject matter experts, with follow-up action confirmed.	Action	Logged Action	Chief Operating Officer (DL)	Neil Cooper; Assistant Director of Operations	Apr-26	Update to be provided by the Chief Operating Officer in April 2026 Committee.	Closed
24.03.26	Public Committee	46/26	Implementation of direct payments for CHC	Finance IM (Pat Price)	PP requested monthly updates during the early phases of the work. HR agreed to present the full project plan in April 2026. Fraud risks associated with direct payments were noted, and HR confirmed that commissioning a specialist provider initially would ensure robust checks and accountability.	Action	Logged Action	Executive Director of Planning and Partnership (MD)	Hannah Roan; Assistant Director of Planning and Partnerships	Apr-26	To be added to the work programme	Closed
24.03.26	Public Committee	47/26	Minutes of Previous Meeting (Feb 2026)	General IM (Jean Church)	JC highlighted that a previous action relating to the spend provision for adult ward activities had not been completed. She noted that Ian MacDonald had been asked to provide details of ward-level capital and environmental work (including bathroom work and other capital requirements), as recorded on page eight of the minutes, but no update had been received. She requested that the matter be followed up and reinstated on the	Action	Logged Action		Corporate Governance Team	May-26	Ian MacDonald emailed on 11/05/26 and forwarded to Jean.	Closed

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28.04.26 A7:M10L9 A7:M9A7: M11	Public Committee	56/26	Making Every £ Count – Emerging Work in Response to the Welsh Government Requirements	General IM (Jean Church)	Claire Osmundsen-Little to follow up with the Executive Director of Workforce and OD or the Executive Director of Nursing and Patient Experience to confirm whether e-Rostering has been fully deployed and is being used effectively to support productivity, and to provide a response outside of the meeting.	Action	Logged Action			May-26	Chased COL on 12/05 and 19/05 for update.	Open
28.04.26	Public Committee	57/26	Month twelve financial position, to include; a Recovery and Sustainability Board update	Finance IM (Pat Price)	Pat Price to progress arrangements for a joint session with the Audit Committee to undertake the analytical review of the accounts, in line with the approach taken previously.	Action	Logged Action		Sam Moss; Deputy Director of Finance	May-26	Invites have gone out for PFC members to attend the next Audit Committee for the analytical review item	Underway (With Update)
28.04.26	Public Committee	57/26	Month twelve financial position, to include; a Recovery and Sustainability Board update	Finance IM (Pat Price)	Sam Moss to circulate a written explanation outlining the reasons for the increase in variable pay in Month Twelve, including details of the actions being taken to reverse the trend, and to provide indicative Month One data.	Action	Logged Action		Sam Moss; Deputy Director of Finance	May-26	Information circulated to PFC Members on 19/05.	Closed
28.04.26	Public Committee	58/26	Escalation Report and the Integrated Performance Report for month twelve to include: Cancer Care	Exec Lead Audit: Director of Corporate Governance (HL)	Hazel Lloyd to arrange a workshop for Independent Members and Executive Leads to review the structure and content of the performance reports, ensuring that feedback from the Quality and Safety Committee is incorporated into the review.	Action	Logged Action		Corporate Governance Team	May-26	A workshop had been arranged for 15 May 2026 with Executive Leads and Independent Members	Closed

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28.04.26	Public Committee	59/26	Clinically Optimised Patients/Delayed Discharge	Finance IM (Pat Price)	DL to circulate the action plan to the Committee, setting out the three underpinning pillars agreed as: (1) avoiding unnecessary admissions, (2) effective management of patients during admission, and (3) facilitating timely discharge.	Action	Logged Action	Chief Operating Officer (DL)		May-26	Chased DL and Team on 15/05 and 19/05 for update.	Open
28.04.26	Public Committee	62/26 & 63/26	Internal Audit Reports relating to performance, efficiency and operational issues: Budget report & Management Response (to the NHS Chief Executive's Grip & Control letter)	Exec Lead Audit: Director of Corporate Governance (HL)	Hazel Lloyd to provide a progress update to the Committee at the end of June 2026 on implementation of the Budget Report actions, noting that eight of the nine actions are scheduled for completion by the end of June, with the remaining action due for completion by July 2026.	Action	Logged Action	Director of Corporate Governance (HL)		Jun-26	To be added to the June Committee agenda.	Open
28.04.26	Public Committee	59/26	Clinically Optimised Patients/Delayed Discharge.	Finance IM (Pat Price)	AG offered to return with a more detailed breakdown of delays attributable to health, social care and joint responsibility, and to provide further clarity on discharge classifications and associated operating standards	Action	Logged Action	Chief Operating Officer (DL)	Alison Gallagher	Jul-26	Chased DL and AG on 15/05 and 19/05 for confirmation.	Open
28.04.26	Public Committee	66/26	Cycles of Business 2026-27		Continue working with the Procurement team to develop proposals for inclusion of a Procurement or Commercial Pipeline report, to be presented on a quarterly or bi-monthly basis, to support enhanced scrutiny of contract value and performance.	Action	Logged Action			May-26	Chased COL and Team on 15/05	Open