

Appendix - 1

Performance and Finance Committee (PFC)– Bi-Annual Committee Effectiveness Survey Results

1. Which role do you hold within Swansea Bay University Health Board?

Independent Member	3
Executive Team Member	5
Other	1



2. Committee Focus

Strongly Disagree Disagree Agree Strongly Agree

The Committee has set its priorities for the year

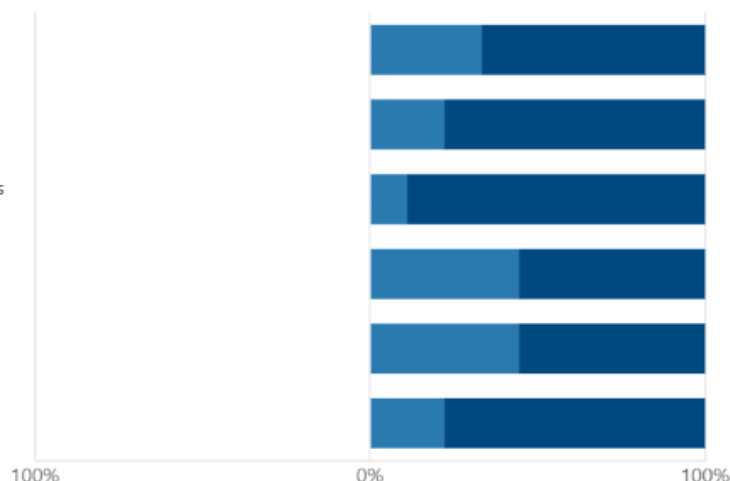
It has made a conscious decision about the information it would like to receive

Committee members contribute regularly to the issues discussed, providing real and genuine challenge

The Committee is aware of the key sources of assurance and who provides them

Equal prominence is given to all key areas of the Committee's remit and this reflected on agendas an...

The Committee's remit is appropriate



3. Additional Comments

2 Responses

ID ↑	Name	Responses	Language
		We need a detailed forward work plan that include the procurement and investment pipelines.	English (United Kingdom)
		The level of additional detail requested by some of the IMs is occasionally can result in a loss of focus/time on critical priorities	English (United Kingdom)

4. Committee Engagement

■ Strongly Disagree
 ■ Disagree
 ■ Agree
 ■ Strongly Agree

The Committee is clear about its role in-line with other Committees

Committee members visit services and meet teams to understand relevant issues



5. Additional Comments

3 Responses

ID ↑	Name	Responses	Language
		Need to understand the fit with JCC and LTA from a performance and contractual perspective	English (United Kingdom)
		Possibly more visits but the schedule for this Committee is already busy.	English (United Kingdom)
		The teams attend the committee but would be good to have a plan to go and meet the teams	English (United Kingdom)

6. Committee Working

Strongly Disagree Disagree Agree Strongly Agree

The Committee has the right balance of experience, knowledge and skills to fulfill its role

It is fully briefed on key risks, safety issues and any gaps in control

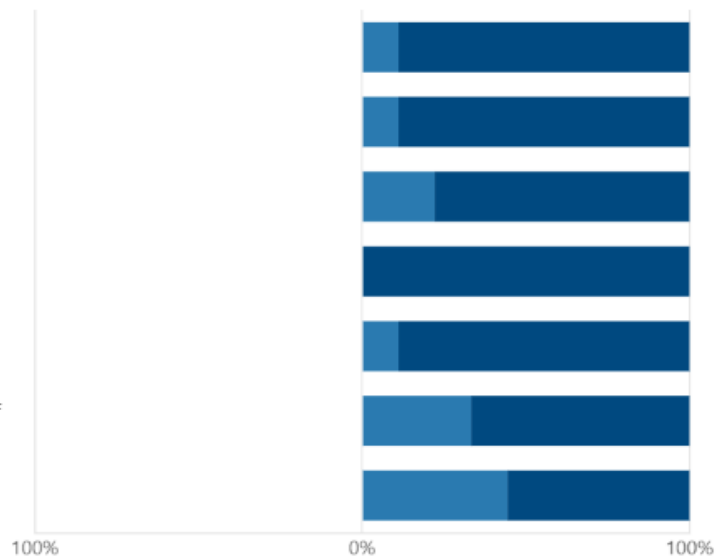
Key risks are discussed at each meeting

The values and behaviours are reflected in the way in which committee is conducted

The strategic objectives are reflected in the Committees remit

Officers are held to account for late or non-delivery of assurance items

Decisions and actions are implemented within the agreed timescales



7. Additional Comments

1 Responses

ID ↑	Name	Responses	Language
		Some reports are submitted very late which means that IMs have little to time to read and absorb. This should be avoided when possible.	English (United Kingdom)

8. Committee Effectiveness

Strongly Disagree Disagree Agree Strongly Agree

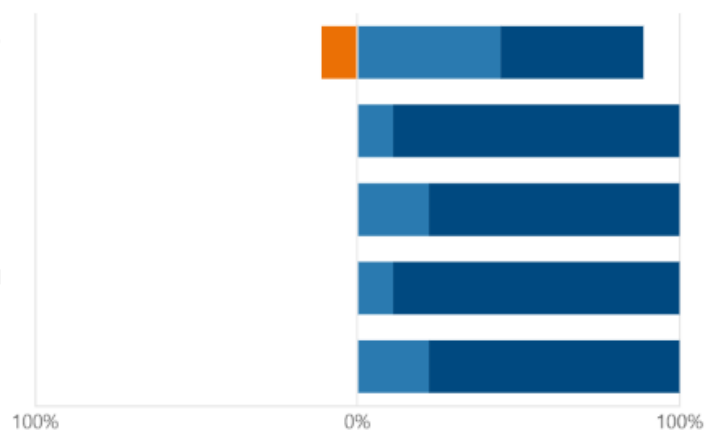
The quality of Committee papers enables members to perform their roles effectively

The Committee is clear on the outcome of each agenda item

The effectiveness of the Committee is discussed six monthly, is this the right frequency

Appropriate reports from the Committee to the board are provided

The board understands and challenges in the report from the Committee to the Board.



9. Additional Comments

2 Responses

ID ↑	Name	Responses	Language
		With a forward work plan the timing of the papers can improve - the finance and procurement papers need improvement	English (United Kingdom)
		We are looking to strengthen the quality of the finance reports	English (United Kingdom)

10. Committee Leadership

■ Strongly Disagree
 ■ Disagree
 ■ Agree
 ■ Strongly Agree

The Committee chair has a positive impact on the performance of meetings

Meetings are chaired effectively

The Committee chair is visible within the organisation and is considered approachable

The Committee chair allows debate to flow freely and does not assert his/her own opinion

The Committee chair provides clear and concise information to the board on Committee activities an...

The Committee chair encourages participation from all and returns to each person to check they are...



11. Additional Comments

2 Responses

ID ↑	Name	Responses	Language
		Well run Committee	English (United Kingdom)
		Sometimes the level of detail discussed is too granular for committee level debate and can cause overruns of what is already a very long meeting	English (United Kingdom)

12. What should the committee start, stop and/or continue to do?

4 Responses

ID ↑	Name	Responses	Language
		Start - seek assurance from Executive leads on their delivery plans. Continue with site visits.	English (United Kingdom)
		Require sharper and more concise presentation and summary reports	English (United Kingdom)
		Keep to meeting time and ensure proportionate time/focus on priority agenda items	English (United Kingdom)
		Take more breaks its a very long meeting and chunking it up and taking more breaks helps to maintain energy levels	English (United Kingdom)

13. Are there any learning or development opportunities the committee should consider for its members?

