



## Performance and Finance Committee Action Log

Open Actions						
Action No.	Minute Ref.	Date	Agreed Action	Lead	Timescale	Status
1.	94/19	18.06.2019	<p><b>Delayed Follow Ups</b></p> <p>Sandra Husbards to provide an update report on the approach for unit leadership.</p>	SH	July 2019	On the agenda.
2.	94/19	18.06.2019	<p><b>Delayed Follow Ups</b></p> <p>Sandra Husbards along with the new lead, to provide a report outlining the approach to clinical engagement and clinical leadership in terms of improving follow up not booked position for the August Committee.</p>	SH	August 2019	Added to the Work Programme for August 2019
3.	95/19	18.06.2019	<p>A report to come to the committee in July which outlines more detail on savings opportunities and provides a clear line of vision to the actions needed.</p>	LH	July 2019	On the agenda.

4.	99/19	18.06.2019	Lynne Hamilton to provide overview of the details of benefits from previous investment 'sign offs' and some evidence to show what had happened with the investments.	LH	July 2019	On the agenda.
5.	100/19	18.06.2019	Emma Woollett to discuss next year's annual report process with Pamela Wenger.	EW	July 2019	In progress.
6.	101/19	18.06.2019	Consider the Quarter 1 position at August's committee for a review of the trajectories.	SHG	August 2019	Added to the work programme for August 2019
7.	103/19	18.06.2019	Initial Deep Dive to indicate the key cost drivers within ChC, and this to be circulated to members and through Executive Board for consideration	JC/HD	July 2019	On the agenda.
8.	70/19	21.05.2019	Further theatre efficiency update be received in three to four months.	CW	June 2019	Added to the work programme for October 2019
9.	70/19	21.05.2019	Emma Woollett to discuss the value of the NHS Delivery framework qualitative self-assessment templates with the all-Wales vice-chairs' peer group.	EW	June 2019	In progress.
<b>Closed Actions</b>						
10.	48/19	16.04.2019	Consideration be given as to how the financial management group and value	LH	April 2019	<b>Completed.</b>

			and efficiency group would report to the committee.			
11.	70/19	21.05.2019	Discussion be undertaken with the Director of Corporate Governance as to the number of high scoring risks at Singleton Hospital and how risks were managed within delivery units.	EW	June 2019	<b>Completed</b>
12.	70/19	21.05.2019	Discussion be undertaken with the chair of the Quality and Safety Committee as to the performance report for that meeting.	EW	June 2019	<b>Completed</b>
13.	70/19	21.05.2019	Emma Woollett to discuss with Darren Griffiths the format of the report once the additional sections were ready.	EW	June 2019	<b>Completed</b>
14.	49/19	16.04.2019	Discussions be undertaken with the Chief Operating Officer as to the need for more robust assurance and traction for delayed follow-ups.	EW	April 2019	<b>Completed</b>
15.	96/19	18.06.2019	Surge capacity spend to be placed on the health board risk register.	PW	July 2019	<b>Completed</b> USC risk (Ref 1) has been escalated to the Health Board risk register.
17.	70/19	21.05.2019	A report be received on the action and timescales to improve unscheduled care.	CW	June 2019	<b>Completed</b>