

Charitable Funds Committee Committee Work Programme 2026-2027							
Item	Lead	Frequency					
			July	October	December (Accounts)	January	March
PRELIMINARY MATTERS							
Minutes of the Previous Meeting	Director of Corporate Governance	Every Meeting					
Committee Log	Director of Corporate Governance	Every Meeting					
Committee Work-Programme	Director of Corporate Governance	Every Meeting					
CHARITY							
Staff/Patient Story	Director of Insight, Communication and Engagement	Every Meeting					
Charity Update Presentation	Director of Insight, Communication and Engagement	Every Meeting					
Charity Events List	Director of Insight, Communication and Engagement	Annually					
FINANCE AND PERFORMANCE							
Investment Portfolio Update	Director of Finance	Every Meeting					
Financial Performance Presentation	Director of Finance	Every Meeting					
New/Closed Funds	Director of Finance	Every Meeting					
Review of unrealised gains	Director of Finance	Quarterly					
Charitable Funds Accounts Approval (Accounts)	Director of Finance	Annually					
Audit Wales ISA 260 Report (Accounts)	Director of Finance	Annually					
Review of the Administration Charge	Director of Finance	Annually					
Reserves Policy	Director of Finance	Annually					
STRATEGY							
Investment Strategy	Director of Finance	Annually					
Charitable Funds Financial Plan	Director of Finance	Annually					
Financial Control Procedure Review	Director of Finance	Quarterly					
EXPENDITURE							
Funding Bids from Charitable Funds Committee Fund	Director of Finance	As required					
Report on Staff Employed from Charitable Funds	Director of Finance	Annually					
Small Grants Scheme Evaluation Report	Director of Insight, Communication and Engagement	Annually					
GOVERNANCE, RISK AND INTERNAL CONTROLS							
Committee Terms of Reference	Director of Corporate Governance	Annually					
Committee Self-Effectiveness Report	Director of Corporate Governance	Bi-yearly					
Referrals from Other Committees	Director of Corporate Governance	All regular meetings					
Internal Audit Reports relating to performance, efficiency and operational issues	Director of Corporate Governance/Area Lead	As required					
External Audit Reports relating to performance efficiency and operational issues	Director of Corporate Governance/Area Lead	As required					
Governance Arrangements for Bids	Director of Finance	As required					
Risk Register	Director of Insight, Communication and Engagement	Quarterly					
Charitable Funds Annual Report (Accounts)	Director of Finance	Annually					
Charitable Funds Audit Plan	Audit Wales	Annually					
Charitable Funds Accounts Year End Timetable	Director of Finance	Annually					