



**GIG**  
CYMRU  
**NHS**  
WALES

Bwrdd Iechyd Prifysgol  
Bae Abertawe  
Swansea Bay University  
Health Board



**Meeting of the Audit Committee  
Thursday, 16<sup>th</sup> May at 9.30am  
Millennium Room, ABM HQ, Baglan**

Time	Agenda	Purpose	Lead	Attached /Verbal
	<b>1. Preliminary Matters</b>			
	a) Apologies for absence b) Declarations of Interest c) Minutes of the Meeting on 21 <sup>st</sup> March 2019 d) Matters Arising e) Action Log f) Audit Committee Work Programme 2019/20	Noting Noting Approval Assurance Assurance Noting	Chair Chair Chair Chair Chair Chair	Verbal Verbal Attached Verbal Attached Attached
	<b>2. Governance, Risk and Internal Controls</b>			
	a) Annual governance statement (Draft) b) Organisational Annual Report (Draft) c) Standing Orders d) Risk Register e) Annual Quality Statement	Assurance Assurance Assurance Assurance Discussion	PW PW PW PW GH	Attached Attached Attached Attached Attached
	<b>3. Internal Audit</b>			
	a) Progress and Audit Assignment Summary b) Internal Audit Opinion and Annual Report (Draft)	Discussion Approval	PO'C PO'C	Attached Attached
	<b>4. External Audit</b>			
	a) Progress and Performance Report b) Clinical Coding Report c) 2018 Structured Assessment d) Audit enquiries to those charged with governance and management	Assurance Approval Assurance Assurance	CM CM CM/PW PW	Attached Attached Attached Attached
	<b>5. Financial Focus</b>			
	a) Finance Update b) Review annual accounts (Draft) c) Remuneration and staff report (Draft) d) Losses and Special Payments	Assurance Approval Approval Approval	LH LH LH LH	Verbal Attached Attached Attached
	<b>6. Counter Fraud</b>			
	a) Counter Fraud Annual Plan b) Counter Fraud Annual Report and Self-Assessment against NHS Protect standards.	Approval Approval	LC LC	Attached Attached
	<b>7. Assurance Reports for Information or</b>			

	<b>Approval</b>			
	a) Audit Committee Annual Report (Draft)	Noting	PW	Attached
	<b>8. Items to Refer to Other Committees</b>			
	<b>9. Any Other Business</b>			
	<b>10. Date and Time of Next Meeting</b>			
	The next scheduled meeting is Thursday, 18 <sup>th</sup> July 2019			