

## SWANSEA BAY UNIVERSITY HEALTH BOARD : FCP REVIEW PLAN 2025/26

NO	TITLE	Version to be updated	Date Last Reviewed	Date Last Amended	Next review	NWSSP Related	Lead Reviewer	Manager Review	Planned Review Period 2025/26				Comments	Status
									Qtr 1	Qtr 2	Qtr 3	Qtr 4		
5	Financial Planning	8.0	Dec-24	Dec-24	Dec-27	-	Geraint Norman/ Ian MacDonald	Rebecca Hayes					Review not required in 25/26	
6	Budgetary Control	12	Dec-24	Dec-24	Dec-27	-	Rebecca Hayes	Gemma Pearson					Review not required in 25/26	
7	Banking Arrangements (was previously FCP 9)	11	Nov-21	Nov-19	25/26	-	Andrea Giles/Sarah Jones	Claire Jenkins			√		Review In Progress; LG to check re automated payments, sent to AM for review in meantime	In Progress
10	Income, Fees & Charges & Security of Cash, Cheques & Other Negotiable Instruments	13	Nov-20	Jan-20	25/26	-	Andrea Giles/Sarah Jones	Claire Jenkins			√		Review In Progress	In Progress
11	Procurement & Contracting for Goods & Services	8	Dec-21	Dec-21	25/26	Yes	Keir Warner	Claire Jenkins				√	Review In Progress	In Progress
13	Pay Expenditure	9	Feb-21	Feb-21	25/26	Yes	Sarah Jenkins/Joanna Stephenson and Rachel Wills, Emma Owen	Ben Shortman				√	Review In Progress	In Progress
14	Non Pay Expenditure	8	Feb-21	Feb-21	25/26	Yes	Russell Ward/ Rowena Bines	Claire Jenkins			√		Review In Progress	In Progress
15	Capital Investment, Fixed Asset Registers and Security of Assets	6	Aug-25	Aug-25	Aug-28	-	Ian MacDonald	Carl Smith		√			Review completed	Completed
17	Disposals & Condemnations, Losses & Special Payments	10	Jan-25	Jan-25	Jan-28	-	Taylor Hunter/Joanna Hopgood	Claire Jenkins					Review not required in 25/26	
19A	Patients' Property - Acute	9.0	Dec-24	Dec-24	Dec-27	-	Claire Jenkins	Alison McLennan					Review not required in 25/26	
19B	Patients Property - Mental Health & LD	7.0	Dec-24	Dec-24	Dec-27	-	Andrea Giles (Paul Coode)	Liz Gunn					Review not required in 25/26	
19D	Patients Property - Finance & General Controls	7.0	Dec-24	Dec-24	Dec-27	-	Andrea Giles	Liz Gunn					Review not required in 25/26	
19E	Found Property	9.0	Dec-24	Dec-24	Dec-27	-	Liz Gunn	Claire Jenkins					Review not required in 25/26	
20	Funds Held on Trust	13	Jun-24	Jun-24	Jun-27	-	Cathy Morgans	Liz Gunn					Review not required in 25/26	
21	Retention of Records	12	Dec-24	Dec-24	Dec-27	-	Claire Jenkins	Liz Gunn					Review not required in 25/26	
22	Regional Partnership Integration Fund	2	Dec-24	Dec-24	Dec-27	-	Crystal Davies/ Rob Thomas	Gemma Pearson					Review not required in 25/26	
23	Balance Sheet control (disaggregated from FCP 6)	1	New	Oct-23	Oct-26	-	Claire Jenkins	Ben Shortman					New in 2025/26	Completed

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