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Bwrdd Iechyd Prifysgol
Bae Abertawe
Swansea Bay University
Health Board



Meeting Date	27th July 2023	Agenda Item	6.3
Report Title	Corporate Governance Report		
Report Author	Georgia Pennells, Corporate Governance Officer		
Report Sponsor	Hazel Lloyd, Director of Corporate Governance		
Presented by	Hazel Lloyd, Director of Corporate Governance		
Freedom of Information	Open		
Purpose of the Report	To report on corporate governance matters arising since the previous meeting.		
Key Issues	<p>There are a number of corporate governance matters which have to be reported to the board as a regular item in-line with standing orders. This report encompasses all such issues as one agenda item.</p> <p>The Board is asked to receive the updates in relation to :</p> <ul style="list-style-type: none"> • Matters considered In-Committee; • Welsh Health Circulars; • Business Cycle; • Common Seal Register. 		
Specific Action Required <i>(please choose one only)</i>	Information	Discussion	Assurance
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Recommendations	<p>Members are asked to:</p> <ul style="list-style-type: none"> • NOTE the Matters considered In-Committee including Chair's Actions; Welsh Health Circulars, Business Cycle and the Common Seal Register. 		

CORPORATE GOVERNANCE REPORT

1. INTRODUCTION

To report on corporate governance matters arising since the previous meeting.

2. BACKGROUND

There are a number of corporate governance matters, which have to be reported to the board as a regular item in-line with standing orders. This report encompasses all such issues as one agenda item.

3. GOVERNANCE AND RISK ISSUES

(i) Matters Considered In-Committee

In accordance with standing orders, the health board is required to report any decisions made in private session, to the next available public meeting of the board.

The following items were discussed during the in-committee board session in January 2023:

- **Key Issues Report from In-Committee Board Committee meetings** - a report on key issues discussed at recent committee meetings was received for assurance.
- **Operational Matters** – a verbal update was provided by Mark Hackett, Chief Executive.
- **Industrial Action** – a verbal update was provided by Debbie Eytayo, Director of Workforce and OD.
- **Mechanical & Electrical Design Consultant & Principal Designer for Swansea Bay University Health Board** - The paper sought Board approval for Swansea Bay University Health Board (SBUHB) to enter into a contractual agreement with AECOM, for Mechanical & Electrical Design Consultant & Principal Designer Services.
- **Chairs actions** - The following chairs actions were ratified:
 - All-Wales Gas and Electricity Contracts
 - Personal Injury Claim – 925
 - Clinical Negligence Claim - CN371
 - Payment of an invoice over £750k to Swansea University in respect of LTS Staffing Costs (Jul 22 – Mar 23)
 - Contract approval - Provision of: Outsourcing and Insourcing of Surgical Activity Solutions
 - Clinical Negligence claim CN451

(ii) Welsh Health Circulars (WHCs)

Welsh Government issues WHCs around specific topics. The WHCs set out in **appendix 1** have been received since the last meeting and are available via the [Welsh Government website](#), where further details as to the risks and governance issues are available.

(iii) Board Business Cycle

At each meeting, the board receives copy of its business cycle, which outlines the business planned for each meeting. This is set out in **appendix 2**.

(iv) Common Seal Register

In-line with standing orders, a routine report on documents to which the common seal has been affixed is required. Attached at **appendix 3** are details taken from the seal register.

4. FINANCIAL IMPLICATIONS

There are no financial implications arising within this report.

5. RECOMMENDATIONS

Members are asked to:

- **NOTE** the Matters considered In-Committee including Chair's Actions; Welsh Health Circulars, Business Cycle and the Common Seal Register.

Governance and Assurance		
Link to Enabling Objectives (please choose)	Supporting better health and wellbeing by actively promoting and empowering people to live well in resilient communities	
	Partnerships for Improving Health and Wellbeing	<input checked="" type="checkbox"/>
	Co-Production and Health Literacy	<input type="checkbox"/>
	Digitally Enabled Health and Wellbeing	<input type="checkbox"/>
	Deliver better care through excellent health and care services achieving the outcomes that matter most to people	
	Best Value Outcomes and High Quality Care	<input type="checkbox"/>
	Partnerships for Care	<input checked="" type="checkbox"/>
	Excellent Staff	<input type="checkbox"/>
	Digitally Enabled Care	<input type="checkbox"/>
	Outstanding Research, Innovation, Education and Learning	<input type="checkbox"/>
Health and Care Standards		
(please choose)	Staying Healthy	<input type="checkbox"/>
	Safe Care	<input type="checkbox"/>
	Effective Care	<input type="checkbox"/>
	Dignified Care	<input type="checkbox"/>
	Timely Care	<input type="checkbox"/>
	Individual Care	<input type="checkbox"/>
	Staff and Resources	<input checked="" type="checkbox"/>
Quality, Safety and Patient Experience		
Welsh health circulars provide advice, guidance and information relating to changes in process or services which work to enhance services.		
Financial Implications		
There are no financial implications associated with this report.		
Legal Implications (including equality and diversity assessment)		
Any legal implications relating to Welsh health circulars would be identified in the individual documents.		

Staffing Implications	
There are no staffing implications contained within this report.	
Long Term Implications (including the impact of the Well-being of Future Generations (Wales) Act 2015)	
Welsh health circulars provide advice, guidance and information relating to changes in process or services which work to enhance the way in which NHS Wales organisations function and would therefore potentially have individual long-term impacts.	
Report History	This report is a standard item on the board's business cycle.
Appendices	Appendix 1 - Welsh Health Circulars Appendix 2 - Board business cycle Appendix 3 – Common seal register

Appendix 1

WELSH HEALTH CIRCULARS LOG

WHC Number and Title	Date Received by Email	Recipients Taking Action
WHC/2023/022 Armed Forces Covenant – Healthcare Priority/Special Consideration for Veterans/Ex-Armed Forces Personnel	09/06/23	NHS Health Board and NHS Trust Chairs and Vice Chairs; NHS Health Board and NHS Trust Chief Executive; Health Board Armed forces and Veterans Lead Executives; General Practitioners; GP Practice Managers.
WHC/2023/023 The National Influenza Immunisation Programme 2023-24	22/06/23	Chief Executives; Health Boards/Trusts Immunisation Leads; Health Boards/Trusts Immunisation Coordinators; Health Boards Vaccination Operational Leads; Health Boards/Trusts Medical Directors; Health Boards/Trusts Directors of Primary Care; Health Boards/Trusts Nurse Executive Directors; Health Boards/Trusts Chief Pharmacists; Health Boards/Trusts Directors of Public Health; Health Boards/Trusts Directors of Maternity Services; Health Boards/Trusts Directors of Workforce and Organisational Development; Health Boards/Trusts Executive Director of Public Health; Public Health Wales Nurse Director; Public Health Wales Head of Vaccine Preventable Disease Programme, Public Health Wales Director of Planning; Vaccination Programme Wales General Practitioners; Community Pharmacists; Digital Health and Care Wales.
WHC/2023/019 In support of prevention of suicide and self-harm: GMC and NICE Guidance on information disclosure for the protection of patients and others.	20/06/23	Chief Executives, LHBS; GP Surgeries.

Appendix 3

COMMON SEAL REGISTER

Document Number	Date Signed	Document Details
36/23	26.04.23	Counterpart deed of variation. Granting easements and licence to carry out works at ground, and second floor premises known as Primary Care Resource Centre Baglan.
37/23	26.04.23	Counterpart deed of variation. Granting easements and licence to carry out works at part ground, first and second floors, premises known as Primary Care Resource Centre Baglan.
38/23	17.05.23	Lease of 4 rooms at Dunes Dental Care for use with Virtual Ward for Health Board Staff.
39/23	15.06.23	Controls Upgrade at Cimla and Tonna Hospital
40/23	15.06.23	Fire Alarm System Upgrade at Gorseinon Hospital
41/23	27.06.23	Fire Alarm System Upgrade at Morriston Hospital
42/23	15.06.23	Morriston Hospital Substation Generator Control Upgrade and Cable Upgrade
43/23	15.06.23	Renewal Lease for Unit 30d in Aberavon Shopping Centre for the continuation of vaccination services 12 month lease.
44/23	15.06.23	NEC4 Engineering and Construction Contract Option A, in relation to SPECT CT at Morriston Hospital.
45/23	15.06.23	Counterpart Lease relating to land for a bike shelter at Port Talbot Resource Centre, Moor Road Baglan Industrial Park Port Talbot SA12 7BJ.
46/23	27.06.23	Section 278/38 agreement - in respect of highway works at Morriston Hospital, Swansea.