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Bwrdd Iechyd Prifysgol
Bae Abertawe
Swansea Bay University
Health Board



		Agenda Item	2.4 (vi)
Freedom of Information Status		Open	
Reporting Committee	Health and Safety Committee		
Author	Liz Stauber, Head of Corporate Governance		
Chaired by	Maggie Berry, Independent Member		
Lead Executive Director (s)	Darren Griffiths, Director of Finance and Performance		
Date of last meeting	17 January 2023		
Matters to Draw to the Attention of the Board (particularly areas relating to risk or quality)			
<ul style="list-style-type: none"> Health and Safety Annual Report <i>Key Matters Raised by Members for Board Attention:</i> Members received the first health and safety annual report for Swansea Bay since its inception in 2019 (following the Bridgend boundary change) and covered the period 2021-22. During this period, 12 Health and Safety Executive improvement notices had been addressed. A number of other key achievements were highlighted throughout the report which is appended at appendix one. 			
Other Areas of Discussion			
<ul style="list-style-type: none"> Corporate and Headquarters Highlight Report The progress made to transfer headquarters to agile work was set out and while the work had been positively received, it had meant new fire wardens needed to be identified. An incident had been reported over the summer following a power outage which had affected a small number of Covid vaccines being stored on site. Health and Safety Risk Register Three risks were assigned to the committee – environment of premises, fire safety regulation compliance and health and safety infrastructure – with a fourth, paper record storage, shared for information. Plans had been made to lease an offsite facility for paper record storage but this had not been able to progress due to external factors. Members were reminded there was an embargo on destruction of paper notes due to the infected blood inquiry. Health and Safety Plan A verbal update on progress of the plan was noted by members who heard an action plan for 2023-24 would be shared at the next meeting. Estates Update Report to Include Water Update PADR (personal appraisal and development review) compliance was low but courses had now been booked to train staff to complete the reviews. A water management risk assessment had been completed to identify priority areas. The Medical Gas Committee had established a task and finish group to update operational policy and procedures. Waste volumes had increased due to PPE (personal protective equipment) usage and this had 			

been escalated to Welsh Government. The health board was working to make roles as attractive as possible to applicants noting the pay difference between the public and private sector.

- **Update on the Six Facet Review Survey**

The six facet review had been completed and included a complete review of estates to provide a five to 10 year vision of how developing the clinical services would affect the existing estate. Backlog maintenance costs (non-risk adjusted) amounted to around £125m. It was intended that 20% of the estates would be reviewed each year to keep the annual review current.

- **Air Conditioning and Ventilation Systems**

A improvement plan had been developed but difficulties arise as one system services several areas and to complete the work a number of wards would have be taken out of commission. A six/eight bed decant facility would provide single-bedded ventilated accommodation while refurbishment work was undertaken. Guidance around ventilation in clinical areas would not be changing and health boards were being asked to consider methods of mitigating low ventilation actions. Trial runs would be undertaken in early 2023.

Decisions Made for Approval by the Board

No decisions were made requiring board approval.

Updates Received from Sub-Groups

- **Health and Safety Operational Group**

All service groups were regularly holding health and safety meetings which reported into the operational group. At its most recent meeting, members agreed the Managing Contractors Policy and Violence and Aggression Policy which were approved by the committee.

Matters Referred to Other Committees

There were no matters referred to other committees.

Date of next meeting	04 April 2023
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