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Bwrdd Iechyd Prifysgol
Bae Abertawe
Swansea Bay University
Health Board



		Agenda Item	2.4 (vii)
Freedom of Information Status		Open	
Reporting Committee	Health and Safety Committee		
Author	Leah Joseph, Corporate Governance Officer		
Chaired by	Maggie Berry, Independent Member		
Lead Executive Director (s)	Darren Griffiths, Director of Finance and Performance		
Date of last meeting	20 January 2022		
Summary of key matters considered by the committee and any related decisions made.			
None identified.			
Key risks and issues/matters of concern of which the board needs to be made aware:			
<p>Health and Safety Risk Register – The substantive report providing an update on the Health and Safety risk register and COVID-19 risk register was received. The risks that are currently assigned to the Health and Safety Committee are Health and Safety Infrastructure, Fire Safety Compliance, and Environment of Premises. Matters raised by committee members:</p> <ul style="list-style-type: none"> – <i>Risk appetite reviews including possible consequences;</i> – <i>Swansea Bay University Health Board (SBUHB) encouraging health and safety representative training for staff including trade union representatives</i> – <i>Cladding timescales at Singleton Hospital;</i> – <i>Risk management training for service groups;</i> 			
Delegated action by the committee:			
None taken.			
Main sources of information received:			
<p>Fire Safety Management update report was received for assurance. All actions detailed in the 2020 audit action plan are complete, apart from one relating to fire drawings. A fire compartmentation survey was underway. Infrastructure decarbonisation work has been ongoing at Singleton Hospital and Morriston Hospital, with progress being maintained. The first new fire safety officer is due to begin on 24th January 2022, and the second fire safety officer was expected to begin the role in February 2022. Fire action plans are being monitored via the fire safety group and actions are updated via a database and verified at a later review. Matters raised by committee members:</p> <ul style="list-style-type: none"> – <i>One of the fire safety officers could record a staff story for the Health Board meeting to promote staff development;</i> <p>COVID-19 Health and Safety Issues. A verbal update received for assurance from the Assistant Director of Health and Safety.</p> <p>Health and Safety strategic action plan. A verbal update was received from the Assistant</p>			

Director of Health and Safety.

Personal Injury File Reviews was received for assurance, which covered the period from April 2020 to March 2021. Matters raised by committee members:

- *Quarterly grounds walks to assist with maintenance of car parks;*
- *Cluster of incidents linked to detox and intoxication in violence;*
- *Changes in the workplace environment over the past two years may lead to stress related claims;*
- *Information brought to the committee was historical and would need to be reviewed internally going forward;*
- *An annual report to be received from January 2022 onwards.*

Highlights from sub-groups reporting into this committee:

Health and Safety Operational Group highlight report was received for assurance. Service groups have embedded the new governance structures. Key themes from all service groups were linked to staff shortages. A deep dive on violence and aggression had taken place and the main hot spots for violence and aggression were the emergency department, recovery from anaesthesia, Neath Port Talbot Hospital and Mental Health and Learning Disabilities. The fire risk assessment was 100% compliant. Matters raised by committee members:

- *No representation from primary, community and therapies service group;*
- *No statutory and mandatory training information from estates department*

Matters referred to other committees

- The number of staff who have long COVID-19 to be referred to Workforce and OD.

Date of next meeting

5th April 2022