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Bwrdd Iechyd Prifysgol
Bae Abertawe
Swansea Bay University
Health Board



Meeting Date	28 July 2022		Agenda Item	4.2
Report Title	Board Advisory Group Reports			
Report Author	Leah Joseph, Corporate Governance Manager			
Report Sponsor	Hazel Lloyd, Acting Director of Corporate Governance			
Presented by	Hazel Lloyd, Acting Director of Corporate Governance			
Freedom of Information	Open			
Purpose of the Report	The purpose of the report is to provide the board with an update from its advisory groups.			
Key Issues	<p>The board has three advisory groups:</p> <ul style="list-style-type: none"> • Stakeholder Reference Group; • Health Board Partnership Forum; and • Health Professionals' Forum. <p>In-line with standing orders, each Group is required to submit a report to the board summarising the discussions at each meeting. This report covers:</p> <ul style="list-style-type: none"> • Health Board Partnership Forum held on 16th June 2022 • Health Professionals' Forum held on 9th June 2022 			
Specific Action Required <i>(please choose one only)</i>	Information	Discussion	Assurance	Approval
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Recommendations	<p>Members are asked to:</p> <p>NOTE the discussions of the:</p> <ul style="list-style-type: none"> – Health Board Partnership Forum held on 16th June 2022 – Health Professionals' Forum held on 9th June 2022 <p>NOTE the Stakeholder Reference Group scheduled 18th May 2022 did not take place due to lack of attendance.</p> <p>NOTE the work to appoint a chair and vice for the SRG.</p>			

Board Advisory Group Reports

1. INTRODUCTION

The purpose of the report is to provide the board with an update from its advisory groups.

2. BACKGROUND

The board has three advisory groups – Stakeholder Reference Group, Health Board Partnership Forum and Health Professionals’ Forum. In-line with standing orders, each one is required to submit a report to the board following each meeting and the main issues are highlighted through this report and covers:

- Health Board Partnership Forum held on 16th June 2022
- Health Professionals’ Forum held on 9th June 2022

3. GOVERNANCE AND RISK ISSUES

While the full summary reports are appended, the following are key issues the groups drew to the board’s attention:

(i) Stakeholder Reference Group (SRG)

The meeting scheduled 18th May 2022 did not go ahead due to low attendance. The group have secured a Chair for the next meeting scheduled for 20th July 2022. The group have explored the possibility of holding a workshop in an attempt to address the problems of low attendance and challenges to identify a Chair and Vice Chair to take up the Chair and Vice Chair roles. This will be discussed with members at the next meeting.

(ii) Health Board Partnership Forum

A presentation was received on the Acute Medical Services Redesign (AMSR). The high level plan was presented and it was confirmed that the detailed implementation plans will be co-produced and discussed and agreed with the staff involved. AMSR will remain as a substantive item on the agenda.

Other items discussed included:

- Career Development
- Workforce update
- Finance update

The full report is provided as appendix one.

(iii) Health Professionals’ Forum

The group received a report on the Recovery and Sustainability Plan which included governance structure and resources information to support successful delivery. The group asked to be included in future Recovery and Sustainability engagement plans.

Other items received and discussed were:

- Revised arrangements for Quality and Safety Governance Group;
- Engagement with its members and with the wider Health Board strategy for business cases.
- Highlight report from May’s Health Board meeting.

The full report is provided as appendix two.

Health Board – Thursday, 28th July 2022

4. FINANCIAL IMPLICATIONS

There are no financial implications, as these are not decision-making forums.

5. RECOMMENDATION

Members are asked to:

- **NOTE** the discussion of the:
 - Health Board Partnership Forum held on 16th June 2022
 - Health Professionals' Forum held on 9th June 2022
- **NOTE** the Stakeholder Reference Group scheduled 18th May 2022 did not take place due to lack of attendance.
- **NOTE** the work to appoint a chair and vice for the SRG.

Governance and Assurance		
Link to Enabling Objectives <i>(please choose)</i>	Supporting better health and wellbeing by actively promoting and empowering people to live well in resilient communities	
	Partnerships for Improving Health and Wellbeing	<input checked="" type="checkbox"/>
	Co-Production and Health Literacy	<input checked="" type="checkbox"/>
	Digitally Enabled Health and Wellbeing	<input type="checkbox"/>
	Deliver better care through excellent health and care services achieving the outcomes that matter most to people	
	Best Value Outcomes and High Quality Care	<input type="checkbox"/>
	Partnerships for Care	<input checked="" type="checkbox"/>
	Excellent Staff	<input type="checkbox"/>
	Digitally Enabled Care	<input type="checkbox"/>
Outstanding Research, Innovation, Education and Learning	<input type="checkbox"/>	
Health and Care Standards		
<i>(please choose)</i>	Staying Healthy	<input type="checkbox"/>
	Safe Care	<input type="checkbox"/>
	Effective Care	<input type="checkbox"/>
	Dignified Care	<input type="checkbox"/>
	Timely Care	<input type="checkbox"/>
	Individual Care	<input type="checkbox"/>
	Staff and Resources	<input checked="" type="checkbox"/>
Quality, Safety and Patient Experience		
<p>The advisory groups, amongst other areas, consider the quality and safety of services from patient and staff perspectives. They also consider the experience of patients and staff. These reports provide assurance to the board that effective scrutiny is taking place to ensure quality, safety, patient and staff experience are of the right level.</p>		
Financial Implications		
There are no financial implications.		
Legal Implications (including equality and diversity assessment)		
There are no legal implications but the health board has a statutory duty to have these advisory groups within its governance structure.		
Staffing Implications		
While there are no staffing implications to the report, there may be staffing issues included in the highlight report from the Health Board Partnership Forum.		
Long Term Implications (including the impact of the Well-being of Future Generations (Wales) Act 2015)		
The advisory groups have a strategic focus to their agendas and provide a view on the future plans which will support the delivery of the health board's short, medium and long-term plans.		
Report History	Standing board item.	
Appendices	Appendix 1 - Health Board Partnership Forum key issues report from meeting held on 16 th June 2022. Appendix 2 - Health Professionals' Forum key issues report from meeting held on 9 th June 2022.	



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Agenda Item	6.3
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Health Board 28th July 2022	
Freedom of Information Status	Open
Reporting Committee	Health Board Partnership Forum
Author	Kim Clee -Workforce Manager
Lead Executive Director (s)	Debbie Eyitayo- Director of Workforce and OD
Date of meeting	16 th June 2022

Summary of matters considered by the Health Board Partnership Forum at its meeting on 16th June 2022.

Meetings are now bi-monthly in line with the terms of reference. Staff side representatives continue to meet separately in the alternate month. However, the frequency of meetings will remain under review and will be stepped up again should the need arise.

1.Acute Medical Services Redesign

A presentation was received on the Acute Medical Services Redesign(AMSR). The patient journey and improved patient care is at the heart of the redesign, but it is also concerned with improving the welfare of our own staff and these changes should ultimately result in improved staff satisfaction.

The high level plan was presented and it was confirmed that the detailed implementation plans will be co-produced and discussed and agreed with the staff involved.

There was a discussion about recruitment and the adequacy of the current infrastructure to support the plans. There was also a discussion about the support available to staff feeling a sense of loss in relation to the changes to work location or team, and also the importance of ensuring that the new teams are cohesive and staff are supported in adapting to these new ways of working.

The AMSR will remain as a standing item on the agenda.

2. Career Development.

A presentation was received on the work of the Career Development Team. This includes four areas of work; apprentices, graduate training, vocational training and work experience. It was reported that:

- Apprentices would receive a salary uplift to the national living wage. In addition, it is now possible to recruit apprentices into substantive roles at the end of their apprenticeship.
- The Health Care Support Worker Gateway pilot scheme had 12 recruits being fast-tracked to work in Morrision or Mental Health services after an intensive 8-week training programme.
- A new Graduate Gateway cohort had just started and they would shortly start their first placements. Work was underway to develop the internal Talent Gateway Development

Scheme.

- Work experience had resumed slowly after it was restricted during Covid.
- Work was underway to support administrative colleagues at the Mass Vaccination Centre with employability skills sessions.
- The Vocational Training had been successful in placing 55 young adults through the Kick-start scheme.

3. Workforce Update

An update was received on workforce matters including levels of staff absence for Covid related reasons.

4. Finance Update

A finance update was received.

Key risks and issues/matters of concern of which the board needs to be made aware:

None

Delegated action by the committee:

None

Main sources of information received:

Oral Updates were received from:

Julian Quirk- Assistant Director of Workforce

Presentations were received from:

Darren Griffiths- Director of Finance

Marie- Andree Lachapelle- Widening Access and Workforce Inclusion OD Manager

Kate Hannam- Service Director(Interim) - Morriston Hospital

Highlights from sub-groups reporting into this committee:

None received

Matters referred to other committees

None identified

Date of next meeting

18 August 2022



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		Agenda Item	6.3
Health Professionals Forum (HPF)			
Freedom of Information Status		Open	
Reporting Committee	Health Board		
Author	Andrew Griffiths, Co-Chair Health Professionals Forum & Fiona Smith, Secretariat HPF		
Lead Executive Director (s)	Christine Morrell, Director of Therapies & Health Sciences		
Date of meetings	9 th June 2022		
Summary of matters considered by the Health Professional Forum at its meetings on 10th March and 7th April 2022			
<ul style="list-style-type: none"> • HPF received the Recovery & Sustainability (R&S) Plan Information & Execution packs & endorsed & supported the governance structure around the programmes of work & resources to support successful delivery. The HPF asked to be included in R&S future engagement plans. • HPF received the health board revised arrangements for Quality & Safety Governance Group & endorses and supports the programme & welcomes that Quality is a key performance indicator for the health board. The HPF fed back that they would like to be engaged in the further development of these plans. • HPF discussed engagement with its members & engagement with the wider HB strategy & panning business cases; the HPF is actively trying to increase engagement of their members & is developing a forward agenda planner to ensure alignment with health boards strategic & business case plans. • HPF received a highlight report from the Board meeting in May 2022 & drafted agenda for July 2022 			
Key risks and issues/matters of concern of which the board needs to be made aware:			
None at this time			
Delegated action by the Forum:			
None			
Main sources of information received:			

Highlights from sub-groups reporting into this Forum:	
N/a	
Matters referred to other committees	
None	
Date of next meeting	11 August 2022

DRAFT