



GIG
CYMRU
NHS
WALES

Bwrdd Iechyd Prifysgol
Bae Abertawe
Swansea Bay University
Health Board

Meeting Of Workforce and OD Committee
Tuesday 12th October 2021 at 9.30am to 11.30am
Via Microsoft Teams
AGENDA

Item No:	Topic	Lead/Attachment	Timings	Purpose
PART 1. PRELIMINARY MATTERS				
1.1	Welcome and Apologies	Chair (verbal)	9:30am	Noting
1.2	Declarations of Interest	Chair (verbal)		Noting
1.3	To receive and approve the minutes of the previous meetings	Chair (attached)		Approval
1.4	To receive and consider any matters arising not otherwise on the agenda	Chair (verbal)		Assurance
1.5	To receive the action log	Chair (attached)		Noting
1.6	To note the work programme	Chair (attached)		Noting
PART 2. PERFORMANCE DEEP DIVES				
2.1	To receive an update report on the Guardian Service	OD & Staff Experience Manager	9.40am	Assurance
2.2	To receive a report on E-Rostering	Interim Director Workforce and OD	9.55am	Assurance
2.3	To receive a report on recruitment and retention: enabling a sustainable workforce in the under 25s	Head of Learning and Development	10.10am	Assurance
PART 3. WORKFORCE PERFORMANCE				
3.1	To receive an update on workforce metrics	Assistant Director of Workforce and OD - Workforce	10.25am	Noting
3.2	To receive an update on the Medical Workforce Efficiencies	Assistant Director Workforce and OD – Human Resources	10.35am	Noting



PART 4. RISK, CONTROLS AND GOVERNANCE				
4.1	To receive a report on Nurse Staffing Levels (Wales) Act 2016	Interim Director of Nursing and Patient Experience	10.45am	Assurance
4.2	To receive an update on COVID-19	Interim Director Workforce and OD (Verbal)	11.00am	Noting
PART 5. REPORTS FROM OTHER GROUPS				
5.1	To receive the Medical Workforce Board update report	Medical Director	11.10am	Noting
5.2	To receive the Workforce Delivery Group Report	Assistant Director of Workforce and OD (Verbal)	11.20am	Noting
PART 6. ANY OTHER BUSINESS				
6.1	Items to refer to other committees	Chair (verbal)	11.30am	Noting
6.2	Evaluation of Effectiveness of the Meeting: – What worked well? – What could we do better?	Chair (verbal)		
6.3	Any other business	Chair (verbal)		
Next meeting: 13th December 2021				