



Workforce and OD Committee Action Log

Open Actions						
Action No.	Minute Ref.	Date	Agreed Action	Lead	Timescale	Status
1.	129/21	10/12/2021	<p>Nurse Staffing Act Report</p> <p>An update on the joint work underway on an All-Wales basis to recruit, retain and develop nursing workforce be received at committee in quarter four;</p>	Director of Workforce and OD/ Director of Nursing	June 2022	On agenda
2.	83/21 23/22	10/08/2021 12/04/2022	<p>Health Board Risk Register – Workforce Recruitment Risk</p> <p>A deep dive on challenges within post-graduate medic allocations from Health Education and Improvement Wales (HEIW) be considered at a future committee.</p>	Medical Director	TBC	Verbal update due at committee meeting around discussion with Chair outside of committee.
3.	86/21 23/22	10/08/2021 12/04/2022	<p>Workforce Metrics</p> <p>A discussion to take place surrounding the Metrics report and what information the committee require going forward.</p>	Director of Workforce and OD / Assistant Director of Workforce and OD (JRQ)/Chair	June 2022	Meeting yet to take place. A Verbal update to be provided by Director of Workforce and OD.

4.	26/22	12/04/2022	<p>Health Board Risk Register – COVID-19 risks</p> <p>Discussions to take place outside of the committee surrounding the remaining COVID-19 risks as gold command meetings are being stood down. There are expectations that the remaining risks would be transferred to the Health Board Risk Register and/or Service Group Risk Register.</p>	Deputy Head of Risk	April 2022	Gold Command indicated the groups that would oversee the remaining risks in the Gold log at its last meeting in April. Proposals on how to operationally implement this and any escalation to HBRR have been circulated to Executive Directors for consideration.
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Closed Actions

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5.	29/22	12/04/2022	<p>Organisational Culture Programme</p> <p>Work programme be updated to ensure regular updates to committee members.</p>	Director of Workforce and OD	April 2022	Work programme updated for updated to be received at August and December's meetings.
6.	28/22	12/04/2022	<p>Workforce Key Performance Indicators</p> <p>Workforce Key Performance Indicators update report be received in October 2022 to monitor the changes and impact.</p>	Assistant Director of Workforce and OD (JRQ)/ Acting Assistant Director of Workforce and OD (KM)	October 2022	Added to work programme for October 2022.