



GIG
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WALES

Bwrdd Iechyd Prifysgol
Bae Abertawe
Swansea Bay University
Health Board

Meeting Of Workforce and OD Committee
Tuesday, 14th June 2022 at 9.30am to 11.30am
Via Microsoft Teams
AGENDA

Item No:	Topic	Lead/Attachment	Timings	Purpose
PART 1. PRELIMINARY MATTERS				
1.1	Welcome and Apologies	Chair (verbal)	9.30am	Noting
1.2	Declarations of Interest	Chair (verbal)		Noting
1.3	To receive and approve the minutes of the previous meeting	Chair (attached)		Approval
1.4	To receive and consider any matters arising not otherwise on the agenda	Chair (verbal)		Assurance
1.5	To receive the action log	Chair (attached)		Noting
1.6	To note the work programme	Chair (attached)		Noting
PART 2 CULTURE AND VALUES				
2.1	To receive a verbal progress update on the organisational culture programme	Director Workforce and OD (Verbal)	9:35am	Assurance
2.2	To receive a deep dive into speaking up safely in Swansea Bay to include the Guardian Service update	Director Workforce and OD	9:45am	Assurance
PART 3. WORKFORCE PERFORMANCE				
3.1	To receive a report on Workforce Recruitment and Retention	Director Workforce and OD	9:55am	Assurance
3.2	To receive an update report and presentation on Medical Workforce Efficiencies	Assistant Director Workforce and OD – Human Resources	10.05am	Assurance
3.3	To receive a report on the Workforce Metrics	Director Workforce and OD	10.15am	Noting



3.4	To receive an update on Management of Attendance at Work including Wellbeing and Occupational Health interventions	Director Workforce and OD	10.25am	Noting
PART 4. GOVERNANCE, RISK AND CONTROLS				
4.1	To receive a verbal update on Covid-19 Update including managing return to work/attendance due to Covid/long Covid	Director Workforce and OD (verbal)	10:35am	Assurance
4.2	To receive the Nurse Staffing Levels (Wales) Act 2016	Director of Nursing and Patient Experience	10:45am	Assurance
4.3	To approve the Workforce and OD Committee Terms of Reference	Acting Director of Corporate Governance	10:55am	Approval
PART 5. PERFORMANCE DEEP DIVES				
5.1	To receive a deep dive report into Statutory and Mandatory Compliance	Director Workforce and OD	11am	Assurance
PART 6. REPORTS FROM OTHER GROUPS				
6.1	To receive the Medical Workforce Board update report	Medical Director	11:15am	Noting
6.2	To receive the Nursing and Midwifery Board update report	Director of Nursing and Patient Experience		Noting
6.3	To receive the Therapies and Health Science Group Report	Director of Therapies and Health Science		Noting
6.4	To receive the Workforce Delivery Group update report	Director Workforce and OD		Noting
PART 7. ANY OTHER BUSINESS				
7.1	Items to refer to other committees	Chair (verbal)	11.30am	Noting
7.2	Evaluation of Effectiveness of the Meeting: <ul style="list-style-type: none"> - What worked well? - What could we do better? 	Chair (verbal)		
7.3	Any other business	Chair (verbal)		
Next meeting: 9th August 2022				
5 MINUTE COMFORT BREAK				

