



GIG
CYMRU
NHS
WALES

Bwrdd Iechyd Prifysgol
Bae Abertawe
Swansea Bay University
Health Board

**Meeting Of Workforce and OD Committee
Tuesday 15th June 2021 at 9.00am to 11.00am
Via Microsoft Teams
AGENDA**

Item No:	Topic	Lead/Attachment	Timings	Purpose
PART 1. PRELIMINARY MATTERS				
1.1	Welcome and Apologies	Chair (verbal)	9:00am	Noting
1.2	Declarations of Interest	Chair (verbal)		Noting
1.3	To receive and approve the minutes of the previous meetings	Chair (attached)		Approval
1.4	To receive and consider any matters arising not otherwise on the agenda	Chair (verbal)		Assurance
1.5	To receive the action log	Chair (attached)		Noting
PART 2. RISK, CONTROLS AND GOVERNANCE				
2.1	To receive the Nurse Staffing Levels (Wales) Act 2016	Interim Director of Nursing and Patient Experience	9.05am	Assurance
PART 3. PERFORMANCE DEEP DIVES				
3.1	To receive an update on Statutory and Mandatory Compliance	Interim Director Workforce and OD	9.20am	Assurance
3.2	To receive Guardian Service Annual Report	Interim Director of Workforce and OD	9.30am	Assurance
3.3	To receive an update on Medical Revalidation	Medical Director	9.45am	Assurance
3.4	To receive a report on: (i) PADR Compliance within Estates and Facilities (ii) Support Services	Assistant Director of Operations (Estates) Head of Support Services	9.55am	Assurance



3.5	To receive a report on Domestic Recruitment	Head of Support Services	10.25am	Assurance
PART 4. WORKFORCE PERFORMANCE				
4.1	To receive an update on workforce metrics	Interim Director Workforce and OD	10.35am	Noting
4.2	To receive an update on the Medical Agency and Locum Utilisation	Interim Director of Workforce and OD	10.45am	Noting
PART 5. REPORTS FROM OTHER GROUPS				
5.1	To receive the Medical Workforce Board update report	Medical Director	10.55am	Noting
5.2	To receive a key issues report from Therapies and Health Science Group	Interim Director of Therapies and Sciences	10.55am	Noting
PART 6. ANY OTHER BUSINESS				
6.1	Items to refer to other committees	Chair (verbal)	11.00am	Noting
6.2	Any other business	Chair (verbal)		Noting
Next meeting: 10th August 2021				

