

Appendix: Summary of Nurse Staffing Levels for wards where Section 25B applies

Health Board/Trust:	Name: Swansea Bay UHB	
Period being reported on :	Start date: Oct 1 st 2019	End Date: Sept 30 th 2020
Number of wards where section 25B has applied during the period:	Medical:16	Surgical: 12

To be completed for EVERY wards where section 25B has applied

*Supernumerary i.e. 1 WTE supernumerary ward sister/charge nurse included in the establishment

Surgical

Wards	Planned Roster			Required Establishment at the start of the reporting period (October 2019)		Is the Senior Sister/Charge Nurse supernumerary to the required establishment at the start of the reporting period?*	Planned Roster			Required Establishment at the end of the reporting period (Sept 2020)		Is the Senior Sister/Charge Nurse supernumerary to the required establishment at the end of the reporting period?*	Biannual calculation cycle reviews, and reasons for any changes made			Any reviews outside of biannual calculation, if yes, reasons for any changes made		
		RN	HCSW	RN WTE	HCSW WTE			RN	HCSW	RN WTE	HCSW WTE		Completed	Changed	Rationale	Completed	Changed	Rationale
Singleton	E	6 (3)	3 (1)	28.66	16.68	Yes	E	2 (1)	2 (1)	17.01	13.4	Yes	Yes	Yes	The original establishment covered ward 1&2 . following recalculation Ward 2 reconfigured a 15 bedded 'clean' screened surgical ward. Band 7 Sister covers 1&2	Yes	No	3.04.20 Repurposed for admission of covid-19 patients. Roster reviewed dally to ensure staffed to meet the needs of the covid-19 patients.
Ward 2 reduces Sun, Sat	L	5 (3)	3 (1)				L	2 (1)	2 (1)									
	LD	1	1				LD	1	1									
	TW						TW											
	N	3	2	N	2	2 (1)												

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Ward 1 Budget split Sept	E			Within Ward 2 Budget	Within Ward 2 Budget	Yes	E	1	1	11.61	5.58	Yes	Yes	Yes	Ward reconfigured from TAU/DOSA into 9 bedded inpatient emergency surgery 7 non screened patients.	NA	NA	
	L						L	1	1									
	LD						LD	1	1 (0)									
	TW						TW											
	N						N	2	0									
NPT Ward B previously A	E	0	0	13.84	5.04	Yes	E			Closed	Closed	Yes	NA	NA		NA	NA	28.03.20 Closed
	L	0	0				L											
	LD	3 (2)	3 (2)				LD											
	TW						TW											
	N	2	0				N											
NPT Ward B	E			New Ward	New Ward	Yes	E			11.90	10.90	Yes	Yes	NA		NA	NA	
	L						L											
	LD						LD	2	2									
	TW						TW											
	N						N	2	2									
Morr Ward A	E	3	1	23.5	19.9	Yes	E	1	1	23.62	19.9	Yes	Yes	Yes	Following recalculation of data Slight change of case mix with 1 less Orthopaedic ward. Changes to roster increase in long days.	Yes	No	5 Covid orthopaedic beds made available if clinically required. Staffing monitored daily
	L	2	1				L	1	1									
	LD	2	3				LD	4	3									
	TW						TW											
	N	3	3				N	3	3									
Morr Ward B	E	2	2	22.67	18.95	Yes	E	1	2	23.62	19.34	Yes	Yes	Yes	Change as there are now only 2 Orthopaedic wards taking direct admissions	Yes	No	Staffing reviewed daily.
	L	1	1				L	1	1									
	LD	3	2				LD	4	2									
	TW						TW											
	N	3	3				N	3	3									
Morr Ward G	E	2	1	27.18	17.17	Yes	E			Closed	Closed	Yes	No	NA	Closed currently	NA	NA	Closed Feb 2020
	L	2	1				L											
	LD	3	3				LD											
	TW						TW											
	N	4	2				N											
Morr Ward H	E	3	1	23.50	17.17	Yes	E	1	1	26.35	19.90	Yes	Yes	Yes	Change of case mix. Of surgical specialties	Yes	No	COVID Positive The number of beds flexed depending on need. Staffing reviewed daily
	L	2	1				L	1	1									
	LD	2	2				LD	4	3									
	TW						TW											
	N	3	3				N	4	3									

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Morr Ward T	E	3	1	28.0	19.90	Yes	E	1	1	29.07	19.90	Yes	Yes	Yes	Change of case mix of surgical specialties	Yes	No	Change in Surgical case mix. rosters staffing
	L	3	1				L	1	1									
	LD	2	3				LD	4	3									
	TW						TW											
	N	4	3				N	5	3									
Morr Ward V	E	3	2	28.0	20.73	Yes	E	3	2	28.0	20.73	Yes	Yes	Yes	Change of Case Mix of surgical specialties	Yes	No	6.04.20 Surgical suspected covid-19 ward. Staffing reviewed daily
	L	3	2				L	3	2									
	LD	2	2				LD	2	2									
	TW						TW											
	N	4	3				N	4										
Cyril Evans Sun & Sat in brackets	E	2	2	23.25	14.77	Yes	E	2	1	24.67	14.67	Yes	Yes	Yes	Change of case mix now receiving unscheduled Cardiothoracic & cardiology specialties	Yes	No	Ward closed.20.4.20 Reopened 16 beds on 06.05.2020 as Cardiology - repurposed. Staffing monitored daily
	L	2	1				L	3 (2)	0									
	LD	2	1				LD	2	2									
	TW						TW											
	N	3	2				N	3	2									
Pembroke	E	3	1	27.18	9.0	Yes				Closed	Closed		No	No	Pembroke ward was closed 3/4/20 Staff re-deployed. Pembroke ward has been moved to Anglesey ward since July 2020..	NA	NA	
	L	1	1															
	LD	3	1															
	TW																	
	N	4	1															
Powys	E	1	1	12.73	3.55	Yes	E	1	1	12.73	3.55	Yes	Yes	Yes	No Change	No	NA	
	L	1	1				L	1	1									
	LD	1	0				LD	1	0									
	TW						TW											
	N	2	0				N	2	0									
Clydach	E	2	1	21.73	14.45	Yes	E					Yes	No	No	Clydach has been closed	NA	NA	
	L	2	1				L											
	LD	2	2				LD											
	TW						TW											
	N	3	2				N	3	2									
Pembroke Repurposed	E					No	E	1	1	26.35	17.17	Yes	NA	NA	Pembroke Ward is a new initiative during COVID to allow high risk patients to undergo their surgery	NA	NA	
	L						L	1	1									
	LD						LD	4	2									
	TW						TW											
	N						N	3	3									

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