

## Appendix: Summary of Nurse Staffing Levels for wards where Section 25B applies

<b>Health board/trust:</b>	Name: Swansea Bay UHB	
<b>Period reviewed:</b>	Start Date: September 1 <sup>st</sup> 2019	End Date: March 31 <sup>st</sup> 2020
<b>Number of wards where section 25B applies:</b>	<b>Medical:</b>	<b>Surgical:</b>
	12	17

To be completed for EVERY wards where section 25B applies

\*Supernumerary i.e. 1 WTE supernumerary ward sister/charge nurse included in the establishment

Medical

Ward	Planned Roster			Required Establishment at the start of the reporting period (October 2019)		Is the Senior Sister/Charge Nurse supernumerary to the required establishment at the start of the reporting period?*	Planned Roster			Required Establishment at the end of the reporting period (Sept 2020)		Is the Senior Sister/Charge Nurse supernumerary to the required establishment at the end of the reporting period?*	Biannual calculation cycle reviews, and reasons for any changes made			Any reviews outside of biannual calculation, if yes, reasons for any changes made		
		RN	HCSW	RN WTE	HCSW WTE			RN	HCSW	RN WTE	HCSW WTE		Completed	Changed	Rationale	Completed	Changed	Rationale
Morrison Ward A	E	3	1	23.5	19.9	Yes	E				Choose an item.		Choose an item.		Choose an item.			
	LD	2	3				LD										Choose an item.	
	L	2	1				L											
	TW						TW											
	N	3	3				N											
Morrison Ward B	E	2	2	22.67	18.95	Yes	E				Yes	NA	NA		NA	NA		
	LD	3	2				LD											
	L	1	1				L											
	TW						TW											
	N	3	3				N											

E = Early shift	L = Late shift	TW = Twilight shift	LD = Long Day	N = Night duty
The number of staff per shift needs to be entered. The information should reflect the information on the informing patient template.				

Morrison Ward C *	E	2	1	25.72	15.99	Yes	E					Choose an item.		Choose an item.	Choose an item.	Choose an item.	
	LD	2	3				LD										
	L	2	0				L										
	TW						TW										
	N	4	2				N										
Morrison Ward D	E	1	2	20.9	26.18	Yes	E					Choose an item.		Choose an item.	Choose an item.	Choose an item.	
	LD	3	3				LD										
	L	1	2				L										
	TW						TW										
	N	3	4				N										
Morrison Ward F	E	2	1	24.45	22.62	Yes	E					Choose an item.		Choose an item.	Choose an item.	Choose an item.	
	LD	2	3				LD										
	L	2	1				L										
	TW						TW										
	N	4	4				N										
Morrison Ward G	E	2	1	27.18	17.17	Yes	E					Choose an item.		Choose an item.	Choose an item.	Choose an item.	
	LD	3	3				LD										
	L	2	1				L										
	TW						TW										
	N	4	2				N										
Morrison Ward H	E	3	1	23.5	17.17	Yes	E					Choose an item.		Choose an item.	Choose an item.	Choose an item.	
	LD	2	2				LD										
	L	2	1				L										
	TW						TW										
	N	3	3				N										
Morrison Ward J	E	4	2	24.33	20.73	Yes	E					Choose an item.		Choose an item.	Choose an item.	Choose an item.	
	LD	1	2				LD										
	L	3	2				L										
	TW						TW										
	N	3	3				N										
Morrison Ward R	E	3	2	28	21.67	Yes	E					Choose an item.		Choose an item.	Choose an item.	Choose an item.	
	LD	2	3				LD										
	L	3	1				L										
	TW						TW										
	N	4	3				N										
Morrison Ward S	E	2	1	21.73	19.92	Yes	E					Choose an item.		Choose an item.	Choose an item.	Choose an item.	
	LD	2	3				LD										
	L	2	1				L										
	TW						TW										
	N	3	3				N										
Morrison Ward T *	E	3	1	28	19.9	Yes	E					Choose an item.		Choose an item.	Choose an item.	Choose an item.	
	LD	2	3				LD										
	L	3	1				L										
	TW						TW										
	N	4	3				N										
Morrison	E	3	2	28	20.73	Yes	E										

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Ward V	LD	2	2							Choose an item.		Choose an item.		Choose an item.			
	L	3	2														
	TW																
	N	4	3														
Morrison Ward W	E	3	1	15.33	5.33	Yes				Choose an item.		Choose an item.		Choose an item.			
	LD	0	0														
	L	2	2														
	TW																
Morrison Ward Anglesey	E	2	1	29.9	19.9	Yes				Choose an item.		Choose an item.		Choose an item.			
	LD	3	3														
	L	2	1														
	TW																
Morrison Ward Cardigan	E	2	2	21.73	18.95	Yes				Choose an item.		Choose an item.		Choose an item.			
	LD	2	2														
	L	2	1														
	TW																
Morrison Ward Clydach	E	2	1	21.73	14.45	Yes				Choose an item.		Choose an item.		Choose an item.			
	LD	2	2														
	L	2	1														
	TW																
Morrison Ward Cyril Evans	E	2	2	23.25	14.77	Yes				Choose an item.		Choose an item.		Choose an item.			
	LD	2	1														
	L	2	1														
	TW																
Morrison Ward Dan Danino *	E	1	1	16.23	11.59	Yes				Choose an item.		Choose an item.		Choose an item.			
	LD	2	1														
	L	1	1														
	TW																
Morrison Ward Gower	E	2	2	21.73	21.67	Yes				Choose an item.		Choose an item.		Choose an item.			
	LD	2	2														
	L	2	1														
	TW																
Morrison Ward Pembroke	E	3	1	27.18	9	Yes				Choose an item.		Choose an item.		Choose an item.			
	LD	3	1														
	L	1	1														
	TW																
Morrison Ward Powys	E	1	1	12.73	3.55	Yes				Choose an item.		Choose an item.		Choose an item.			
	LD	1	0														
	L	1	1														
	TW																

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	N	2	0				N						Choose an item.				
Singleton Ward 2 *	E	3	1	28.66	16.68	Yes	E					Choose an item.	Choose an item.	Choose an item.	Choose an item.		
	LD	1	1				LD										
	L	3	1				L										
	TW						TW										
	N	3	2				N										
Singleton Ward 3	E	3	3	22.32	26.77	Yes	E					Choose an item.	Choose an item.	Choose an item.	Choose an item.		
	LD	1	2				LD										
	L	3	3				L										
	TW						TW										
	N	3	4				N										
Singleton Ward 4	E	3	3	19.71	26.77	Yes	E					Choose an item.	Choose an item.	Choose an item.	Choose an item.		
	LD	1	2				LD										
	L	3	3				L										
	TW						TW										
	N	2	4				N										
Singleton Ward 6	E	3	3	22.32	19.54	Yes	E					Choose an item.	Choose an item.	Choose an item.	Choose an item.		
	LD	1	1				LD										
	L	3	2				L										
	TW						TW										
	N	3	3				N										
Singleton Ward 8	E	3	3	22.32	16.94	Yes	E					Choose an item.	Choose an item.	Choose an item.	Choose an item.		
	LD	1	1				LD										
	L	3	2				L										
	TW						TW										
	N	3	2				N										
Singleton Ward 9	E	3	1	20.54	11.61	Yes	E					Choose an item.	Choose an item.	Choose an item.	Choose an item.		
	LD	1	1				LD										
	L	2	1				L										
	TW						TW										
	N	3	2				N										
Singleton Ward 12	E	5	4	34.64	24.87	Yes	E					Choose an item.	Choose an item.	Choose an item.	Choose an item.		
	LD	1	1				LD										
	L	5	4				L										
	TW						TW										
	N	5	3				N										
Neath Port Talbot Ward B *	E	0	1	13.84	5.04	Yes	E					Choose an item.	Choose an item.	Choose an item.	Choose an item.		
	LD	3	2				LD										
	L	0	0				L										
	TW						TW										
	N	2	0				N										

\*Morrison Ward C – The planned roster increases on a Monday-Fri late shift by 1 x HCSW.

\*Morrison Ward T – The planned roster indicates the 1 x HCSW on the late shift is a band 3. On the night shift, there are 2 x HCSW band 2 and 1 x HCSW band 3.

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\*Morrison Ward Dan Danino – The planned roster has 1 x additional RN 10am-10pm on a Wednesday LD and a Wednesday night shift. Also 1 x additional HCSW on a Thursday Early and Night shift.

\*Singleton Ward 2 – To support the theatre admissions unit the planned roster increases on a Monday-Friday by 3 x RN's and 2 x HCSW on an early shift. The late shift also increases by 2 x RN's and 2 x HCSW.

\*Neath Port Talbot Ward B – This ward is an elective surgical ward therefore the planned roster fluctuates daily. The above figures represent the planned roster for Tuesday – Thursday.

On a Friday the planned roster decreases by 1 x HCSW on an early shift.

On Saturday and Sunday, the planned roster decreases by 1 x HCSW on an early shift and decreases by 1 x RN and 2 X HCSW's on a LD.

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