

**Workforce and OD Committee  
Work Programme 2021-22**

Topic	Executive Lead	April	June	August	October	December	February
<b>Preliminary Matters</b>							
Minutes of the Previous Meeting	Director of Corporate Governance						
Action Log	Director of Corporate Governance						
Committee Work Programme	Director of Corporate Governance						
<b>Workforce Performance</b>							
Workforce Metrics	Director of Workforce and OD						
Medical Agency Cap	Director of Workforce and OD						
Workforce Recruitment	Director of Workforce and OD						
Sickness, Wellbeing and Occupational Health	Director of Workforce and OD						
<b>Risk, Controls and Governance</b>							
Workforce Risk Register	Director of Workforce and OD						
Nurse Staffing Levels (Wales) Act 2016	Director of Nursing and Patient Experience						
COVID-19 Update	Director of Workforce and OD						
Guardian Service (Annual Report)	Director of Workforce and OD						
Suspensions (In-Committee)	Director of Workforce and OD						
High Risks Medical Workforce Cases (In-Committee)	Director of Workforce and OD						
Terms of Reference	Director of Corporate Governance						
Committee Annual Report	Director of Corporate Governance						
<b>Performance Deep Dives</b>							
Update on PADR Compliance	Director of Workforce and OD						
Statutory and Mandatory Compliance	Director of Workforce and OD						
Medical Revalidation	Medical Director						
Unit Action Plans for Staff Experience	Director of Workforce and OD Service Group Directors						
ESR Roll Out	Director of Workforce and OD						
Leadership (TBC)	Director of Workforce and OD						
Bullying (TBC)	Director of Workforce and OD						
Rostering	Director of Workforce and OD						
DBS Roll Out (TBC)	Director of Workforce and OD						
Age Profile Hotspots	Director of Workforce and OD						

Workforce Strategies						
Workforce and OD Framework	Director of Workforce and OD					
Organisational Development						
Strategic Equality Plan	Director of Workforce and OD					
Annual Equality Report	Director of Workforce and OD					
Reports From Other Groups						
Workforce and OD Forum	Director of Workforce and OD					
Workforce Delivery Group	Director of Workforce and OD					
Nursing and Midwifery Board	Director of Nursing and Patient Experience					
Medical Workforce Board	Medical Director					
Therapies and Health Science Group	Director of Therapies and Health Science					
Strategic Education Group (TBC)	Director of Nursing and Patient Experience					
Volunteering Group Annual Report	Director of Therapies and Health Science					
Other Reports/Attendances						
Domestic Recruitment	Head of Support Services					
Health Inspectorate Wales Commissioning Report	Director of Therapies and Health Science					
PADR Compliance – Estates and Facilities	Chief Operating Officer					
PADR Compliance – Support Services	Chief Operating Officer					