



**GIG**  
CYMRU  
**NHS**  
WALES

Bwrdd Iechyd Prifysgol  
Bae Abertawe  
Swansea Bay University  
Health Board

**Meeting Of Workforce and OD Committee  
Tuesday 10<sup>th</sup> August 2021 at 9.30am to 11.30am  
Via Microsoft Teams  
AGENDA**

Item No:	Topic	Lead/Attachment	Timings	Purpose
<b>PART 1. PRELIMINARY MATTERS</b>				
1.1	Welcome and Apologies	Chair (verbal)	9:30am	Noting
1.2	Declarations of Interest	Chair (verbal)		Noting
1.3	To receive and approve the minutes of the previous meetings	Chair (attached)		Approval
1.4	To receive and consider any matters arising not otherwise on the agenda	Chair (verbal)		Assurance
1.5	To receive the action log	Chair (attached)		Noting
1.6	To note the work programme	Chair (attached)		Noting
<b>PART 2. RISK, CONTROLS AND GOVERNANCE</b>				
2.1	To receive the Workforce Risk Register	Head of Patient Experience, Legal and Risk	9.50am	Assurance
2.2	To receive an update on COVID-19	Assistant Director Workforce and OD (verbal)	10.00am	Noting
<b>PART 3. PERFORMANCE DEEP DIVES</b>				
3.1	To receive an update on Mental Health and Learning Disabilities Action Plan for the Staff Survey Experience	Group Director Mental Health and Learning Disabilities	10.10am	Assurance
<b>PART 4. WORKFORCE PERFORMANCE</b>				



4.1	To receive an update on workforce metrics	Acting Deputy Director Workforce and OD	10.30am	Noting
4.2	To receive an update on the Medical Agency and Locum Utilisation	Assistant Director Workforce and OD	10.40am	Noting
4.3	To receive a report on sickness, wellbeing and occupational health	Assistant Director Workforce and OD and Professional Head of OH and Wellbeing	10.50am	Noting
<b>PART 5. REPORTS FROM OTHER GROUPS</b>				
5.1	To receive the Medical Workforce Board update report	Medical Director	11.00am	Noting
5.2	To receive a key issues report from Nursing and Midwifery Board	Interim Director of Nursing and Patient Experience	11.05am	Noting
5.3	To receive the Workforce Delivery Group Report	Assistant Director of Workforce and OD	11.15am	Noting
5.4	To receive a key issues report from Therapies and Health Science Group	Interim Director of Therapies and Sciences	11.25am	Noting
<b>PART 6. ANY OTHER BUSINESS</b>				
6.1	Items to refer to other committees	Chair (verbal)	11.30am	Noting
6.2	Any other business	Chair (verbal)		Noting
<b>Next meeting: 12<sup>th</sup> October 2021</b>				

