



GIG
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Bwrdd Iechyd Prifysgol
Bae Abertawe
Swansea Bay University
Health Board

**Meeting Of Workforce and OD Committee
Tuesday 13th April 2021 at 9.30am to 11.30am
Via Microsoft Teams
AGENDA**

Item No:	Topic	Lead/Attachment	Timings	Purpose
PART 1. PRELIMINARY MATTERS				
1.1	Welcome and Apologies	Chair (verbal)	9:30am	Noting
1.2	Declarations of Interest	Chair (verbal)		Noting
1.3	To receive and approve the minutes of the previous meetings	Chair (attached)		Approval
1.4	To receive and consider any matters arising not otherwise on the agenda <ul style="list-style-type: none"> - Domestic Recruitment Turnover - Statutory and Mandatory Training 	Chair (verbal)		Assurance
1.5	To receive the action log	Chair (attached)		Noting
PART 2. ORGANISATIONAL DEVELOPMENT AND WORKFORCE STRATEGIES				
2.1	To receive an update on sickness, wellbeing and occupational health	Interim Director Workforce and OD	9.40am	Assurance
PART 3. RISK, CONTROLS AND GOVERNANCE				
3.1	To receive a COVID-19 Workforce Update (presentation)	Interim Director Workforce and OD	9.50am	Assurance
3.2	To receive the workforce risk register	Head of Patient Experience	10.00am	Assurance
3.3	To receive the Nursing Workforce Analysis	Interim Director of Nursing and Patient Experience	10.10am	Assurance
3.4	To receive the HEIW Education commission plan 2021/22	Assistant Director of Workforce and OD	10.20am	Assurance



PART 4. PERFORMANCE DEEP DIVES				
4.1	To receive an update on PADR Compliance	Interim Director Workforce and OD	10.30am	Assurance
PART 5. WORKFORCE PERFORMANCE				
5.1	To receive an update on workforce metrics (To be tabled)	Interim Director Workforce and OD	10.40am	Noting
5.2	To receive an update on the Medical Agency and Locum Utilisation	Assistant Director of Workforce and OD	10.50am	Noting
PART 6. REPORTS FROM OTHER GROUPS				
6.1	To receive the Medical Workforce Board update report	Medical Director	11am	Noting
6.2	To receive a key issues report from Nursing and Midwifery Board	Interim Director of Nursing and Patient Experience		Noting
PART 7. ANY OTHER BUSINESS				
7.1	Items to refer to other committees	Chair (verbal)	11.10am	Noting
7.2	Any other business	Chair (verbal)		Noting
Next meeting: 8th June 2021				

