

Appendix: Summary of Nurse Staffing Levels for wards where Section 25B applies

Health Board/Trust:	Name: Swansea Bay UHB		
Period being reported on :	Start date: Oct 1 st 2021		End Date: Sept 30 th 2022
Number of wards where section 25B has applied during the period:	Medical: 15	Surgical: 14	Paediatric: 2

*Supernumerary i.e. 1 WTE supernumerary ward sister/charge nurse included in the establishment

Medical

Wards	Planned Roster			Required Establishment at the start of the reporting period (October 2021)		Is the Senior Sister/Charge Nurse supernumerary to the required establishment at the start of the reporting period?*	Planned Roster			Required Establishment at the end of the reporting period (Sept 2022)		Is the Senior Sister/Charge Nurse supernumerary to the required establishment at the end of the reporting period?*	Biannual calculation cycle reviews, and reasons for any changes made			Any reviews outside of biannual calculation, if yes, reasons for any changes made		
		RN	HCSW	RN WTE	HCSW WTE			RN	HCSW	RN WTE	HCSW WTE		Completed	Changed	Rationale	Completed	Changed	Rationale
Singleton Ward 3	E	2	2	21.61	26.06 Band 2 and 2.84 Band 4	Yes	E	2	2	21.61	26.06 Band 2	Yes	Yes	Yes	Decrease of one Band 4 HCSW on a long day across 7 days, due to post not being filled and Ward 3 is the first ward to transition under Acute Medical Service Re-design (AMSR)	No	No	N/A
	L	2	2				L	3	3									
	L D	2	3 B2 +1 B4				LD	2	3									
	T W						TW											
	N	3	4				N	3	4									
Singleton Ward 4	E	2	2	19.00	26.06	Yes	E	2	2	19.00	26.06	Yes	Yes	No	Following recalculations, no change required. This ward will be directly impacted by AMSR	No	NA	N/A
	L	2	2				L	2	2									
	L D	2	3				LD	2	3									
	T W						TW											
	N	2	4				N	2	4									

E = Early shift	L = Late shift	TW = Twilight shift	LD = Long Day	N = Night duty
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Singleton Ward 6	E	2	2	21.61	20.61	Yes	E	2	2	21.61	20.61	Yes	Yes	No	Following recalculations, no change required. This ward will be directly impacted by AMSR	No	NA	N/A
	L	2	2				L	2	2									
	L	2	2				LD	2	2									
	T						TW											
	N	3	3				N	3	3									

Singleton Ward 8	E	2	2	24.21	16.23 Band 2 and 2.84 Band 4	Yes	E	2	2	24.21	16.23 Band 2 and 2.84 Band 4	Yes	Yes	No	Following recalculations, no change required. This ward will be directly impacted by AMSR	No	NA	N/A
	L	2	1				L	2	1									
	L	2	2 x B 2; 1x B 4				LD	2	2 x B2 1x B4									
	T						TW											
	N	4	2				N	4	2									
Singleton Ward 9	E	2	1	21.61	11.61	Yes	E	2	1	21.61	11.61	Yes	Yes	No	Following recalculations, no change required. This ward will be directly impacted by AMSR	No	No	N/A
	L	2	1				L	2	1									
	L	2	1				LD	2	1									
	T						TW											
	N	3	2				N	3	2									
Singleton Ward 12	E	4	4	33.93	24.87	Yes	E	4	4	33.93	24.87	Yes	Yes	Yes	Following recalculations, no change required.	No	No	N/A
	L	4	4				L	4	4									
	L	2	1				LD	2	1									
	T						TW											
	N	5	3				N	5	3									
Morrison Ward C	E	1	1	26.35	17.17	Yes	E	1	1	26.35	19.90	Yes	Yes	Yes	Following re-calculation, increase of 1 HCSW across all nights	No	No	N/A
	L	1	1				L	1	1									
	L	4	3				LD	4	3									
	T						TW											
	N	4	2				N	4	3									

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Morrison Ward F	E	0	1	22.79	28.07	Yes	E	1	0	23.62	23.74	Yes	Yes	Yes	Following January re-calculations RN early and late shift merged to LD shift across 7 days. RN LD shift, changed to E and L shift. Additional HCSW on LD shifts Mon to Friday. Decrease of one HCSW across all nights	No	No	N/A
	L	0	1				L	1	0									
	LD	4	4				LD	3	5									
	TW						TW											
	N	4	5				N	4	4									
Morrison Ward G	E	1	1	20.90	25.35	Yes	E	1	1	20.90	25.35	Yes	Yes	No	Following recalculations, there was no change required.	No	No	N/A
	L	1	1				L	1	1									
	LD	3	4				LD	3	4									
	TW						TW											
	N	3	4				N	3	4									
Morrison Ward R	E	0	0	22.79	27.24	Yes	E	0	0	22.79	24.52	Yes	Yes	Yes	Following January re-calculation, there were no changes required. Following June re-calculation, there was a reduction in one HCSW across all night shifts.	No	No	N/A
	L	0	0				L	0	0									
	LD	4	5				LD	4	5									
	TW						TW											
	N	4	5				N	4	4									
Morrison Ward S	E	1	0	26.35	21.79	Yes	E	0	0	22.79	19.07	Yes	Yes	Yes	Following January re-calculations, there was no change required. Following June re-calculation RN decreased by one on late shift across 7 days. HCSW Band 4 introduced to LD	No	No	N/A
	L	1	0				L	0	0									
	LD	4	4				LD	4	5									
	TW						TW											
	N	4	4				N	4	3									

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															shift across 7 days. Decreased of HCSW by one across all nights.			
Morrison Cardigan	E	1	0	20.90	19.07	Yes	E	1	0	20.90	19.07	Yes	Yes	No	Following recalculations there was no change required.	No	No	N/A
	L	1	0				L	1	0									
	L	3	4				L	3	4									
	T						T											
	W						W											
N	3	3	N	3	3													
Morrison Dan Danino	E	1	1	17.01	12.23	Yes	E	1	1	17.01	12.23	Yes	Yes	No	Following recalculations there was no change required. *3 RN on LD on Mon and Wed only to support the TAVI Pathway	No	No	N/A
	L	1	1				L	1	1									
	L	2; 3	1				L	2(3*)	1									
	D	(Mon + Wed)					D											
	T						T											
W			W															
N	2; 3	2	N	2; 3	2													
	(Mon + Wed)			(Mon + Wed)														
Morrison Gower	E	0	0	25.52	27.24	Yes	E	0	0	25.52	27.24	Yes	Yes	Yes	Following January re-calculations there was no change required. Following June re-calculation there was a reduction in RN on LD by one and introduction of Band 4 on LD.	No	No	N/A
	L	0	0				L	0	0									
	L	5	5				L	4	5									
	D						D											
	T						T											
W			W															
N	4	5	N	4	5													
Morrison Ward J	E	1	0	34.52	24.52	Yes	E	0	0	28.24	24.51	Yes	Yes	Yes	Following June re-calculation there was a change due to ward NIV Activity.	No	No	N/A
	L	1	0				L	0	0									
	L	5	5				L	5	5									
	D						D											
	T						T											
W			W															

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	N	6	4				N	5	4						Introduction of Band 4 role to replace RN on Early and late shift and decrease of RN across all night shifts.			
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Surgical

Wards	Planned Roster			Required Establishment at the start of the reporting period (October 2021)		Is the Senior Sister/Charge Nurse supernumerary to the required establishment at the start of the reporting period?*	Planned Roster			Required Establishment at the end of the reporting period (September 2022)		Is the Senior Sister/Charge Nurse supernumerary to the required establishment at the end of the reporting period?*	Biannual calculation cycle reviews, and reasons for any changes made			Any reviews outside of biannual calculation, if yes, reasons for any changes made		
		RN	HCSW	RN WTE	HCSW WTE			RN	HCSW	RN WTE	HCSW WTE		Completed	Changed	Rationale	Completed	Changed	Rationale
Singleton Ward 2	E	3-(Wed-Fri) 2-(M+Tu) 1-(S+S)	2-(Mon-Fri) 1-(Sa-Su)	19.90	13.40	Yes	E	3(M+Tu); 4 (Wed-Fri); 1 (S+S)	28.95	17.92	Yes	Yes	Yes	Following re-calculations there was uplift required due to change in services, to support the breast flap and enhanced surgical care unit Roster fluctuates across the week to allow for patients undergoing surgery and the preparation needed pre-surgery as well as the care required post operatively.	No	No	N/A	
	L	3(Tu-Fri) 2 (Mo); 1(S+S)	2 (Mon-Fri); 1 (Sa-Su)				L	3(Tu-Fri) 2 (Mo); 1(S+S)										2 (Mon-Fri); 1 (Sa-Su)
	LD	1	1				LD	3 (Mon-Fri); 1 (Sa-Su)										2 (Mon-Fri); 1 (Sa-Su)
	TW						TW											
	N	4(T-Th) 3 (M+F) 2(S+S)	2(M-F) 1(S+S)				N	6(T-Th) 5 (M+F) 2(S+S)										3 (M-F) 1(S+S)

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Singleton Ward 1	E	1	1	11.61	11.03	Yes	E	1	1	12.61	11.03	Yes	Yes	Yes	Following January re-calculation increase of 1 Band 7 supervisory post WTE Mon to Friday and decrease of 2 HCSW across LD and Night shifts No changes following January re-calculations.	No	No	N/A
	L	1	1				L	1	1									
	LD	1	2 (M-F); 1 (S-S)				LD	1	2 (M-F); 1 (S-S)									
	TW						TW											
	N	2	1				N	2	1									
Neath Port Talbot Ward B	E	1	0	12.73	7.78	Yes	E	2 (M-Fri), 1 (Sa-Sun)	0	16.33	10.12	Yes	Yes	Yes	Due to changes within the surgical pathways, WTE increased, funded through Surgical Hub Workstream	No	No	N/A
	L	1	0				L	1	0									
	LD	1	2				LD	2 (M-Wed); 1 (Thu-Sun)	3 (M-Wed); 2 (Thu-Sun)									
	TW						TW											
	N	2	1 (M-Sa); 0 (Su)				N	3 (Mo-Wed); 2 (Thu-Su)	2 (Mo-Wed); 1 (Thu-Sa); 0 (Su)									
Neath Port Talbot Ward A	E	1	1	11.73	9.00	No	E	1	1	11.73	9.00	No	Yes	Yes		No	No	N/A
	L	1	1				L	1	1									
	LD	1	1				LD	1	1									
	TW						TW											
	N	2	1				N	2	1									
Morrison Ward A	E	1	1	29.07	25.35	Yes	E	1	1	26.35	25.35	Yes	Yes	Yes	Following June re-calculation there is decrease in 1 RN across all Long day shifts, due to current patient numbers through the acute spinal pathway on Ward A	No	No	N/A
	L	1	1				L	1	1									
	LD	5	4				LD	4	4									
	TW						TW											
	N	4	4				N	4	4									
Morrison Ward B	E	1	1	23.62	22.62	Yes	E	1	1	23.62	25.35	Yes	Yes	Yes	Following June re-calculation	No	No	N/A
	L	1	1				L	1	1									

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	LD	4	3				LD	4	4						increase of one HCSW on long day shift			
	TW						TW											
	N	3	4				N	3	4									
Morrison Ward H	E	1	1	26.35	19.90	Yes	E	1	1	26.35	19.90	Yes	Yes	No	Following re-calculations there was no change required.	No	No	N/A
	L	1	1				L	1	1									
	LD	4	3				LD	4	3									
	TW						TW											
	N	4	3				N	4	3									
Morrison Ward T	E	1	1	26.35	20.85	Yes	E	1	1	26.35	20.85	Yes	Yes	Yes	Following re-calculations, a HCSW moved from twilight shift to long day shift, there was no change to WTE, as the twilight shift was funded for 11.5 hours.	No	No	N/A
	L	1	0				L	1	0									
	LD	4	3				LD	4	4									
	TW	0	1				TW	0	0									
	N	4	3				N	4	3									
Morrison Ward V	E	2 (Mo-Fr); 1 (Sa-Su)	2	27.62	20.73	Yes	E	2 (Mo-Fr); 1 (Sa-Su)	2	27.62	20.73	Yes	Yes	No	Following re-calculations there was no change required.	No	No	N/A
	L	1	2				L	1	2									
	LD	4	2				LD	4	2									
	TW						TW											
	N	4	3				N	4	3									
Morrison Pembroke	E	2	1	24.67	15.62	Yes	E	2	1	24.67	15.62	Yes	Yes	No	Following re-calculations there was no change required.	No	No	N/A
	L	2	1				L	2	1									
	LD	3 (Mo-Fr); 2 (Sa-Su)	2				LD	3 (Mo-Fr); 2 (Sa-Su)	2									
	TW						TW											
	N	4	3				N	4	3									
Morrison	E	2	0	23.67	13.62	Yes	E	2	0	23.67	19.07	Yes	Yes	Yes	Following re-calculations, there	No	No	N/A
	L	2	0				L	2	0									

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Cyril Evans	LD	3 (Mo-Fr); 2 (Sa-Su)	3					LD	3 (Mo-Fr); 2 (Sa-Su)	4									was an additional HCSW in LD and Night shifts across the week
	TW							TW											
Morrison Powys	N	3	2	12.73	3.55	Yes		N	3	3	12.73	6.28	Yes	Yes	Yes				Following June re-calculations there was an additional HCSW across all night shifts.
	E	1	1					E	1	1									
	L	1	1					L	1	1									
	LD	1	0					LD	1	0									
	TW							TW											
N	2	0	N	2	1														
Morrison Ward W	E	1	1	20.90	18.12	Yes		E	1	1	20.90	20.85	Yes	Yes	Yes				Following June re-calculation there was an increase of one HCSW on 11.5 hour twilight shifts across 7 days
	L	1	0					L	1	0									
	LD	3	3					LD	3	3									
	TW							TW		1									
	N	3	3					N	3	3									
Morrison Anglesey Ward	E	3	1	27.18	9.00	Yes		E	3	1	27.18	9.00	Yes	Yes	No				Following re-calculations there was no change required.
	L	1	1					L	1	1									
	LD	3	1					LD	3	1									
	TW							TW											
	N	4	1					N	4	1									

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Paediatric Inpatient Wards

Morrison Ward M	E	1	0	23.62	5.45	Yes	E	1	0	23.62	5.45	Yes	Yes	No	Following re-calculations there was no change required.	No	No	N/A
	L	1	0				L	1	0									
	LD	2	1				LD	2	1									
	TW						TW											
	N	3	1				N	3	1									
Morrison Oakwood Ward	E	2	0	6.96 Band 6; 22.62 Band 5	2.72	Yes	E	2	0	6.96 Band 6; 22.62 Band 5	2.72	Yes	Yes	No	Following re-calculations there was no change required.	No	No	N/A
	L	1	0				L	1	0									
	LD	4	1				LD	4	1									
	TW						TW											
	N	5	0				N	5	0									

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