

**Workforce and OD Committee  
Work Programme 2022-23**

Topic	Executive Lead	April	June	August	October	December	February
<b>Preliminary Matters</b>							
Minutes of the Previous Meeting	Director of Corporate Governance						
Action Log	Director of Corporate Governance						
Committee Work Programme	Director of Corporate Governance						
<b>Workforce Performance</b>							
Workforce Metrics	Director of Workforce and OD						
Medical Workforce Efficiencies (Quarterly)	Director of Workforce and OD						
Workforce Recruitment and Retention	Director of Workforce and OD						
Workforce Key Performance Indicators to include Sickness, Personal Appraisal Development Review and Statutory and Mandatory compliance	Director of Workforce and OD						
Attendance, Wellbeing and Occupational Health	Director of Workforce and OD						
<b>Risk, Controls and Governance</b>							
Workforce Risk Register	Director of Workforce and OD						
Nurse Staffing Levels (Wales) Act 2016	Director of Nursing and Patient Experience						
Nursing establishment levels not included in NSA (Maternity, Emergency Care, Community Services, Mental Health Services, Learning Disability Services, in-patient wards, Health Visiting and School Nursing)	Director of Nursing and Patient Experience						
COVID -19 Update	Director of Workforce and OD						
Guardian Service (Bi-annual update)	Director of Workforce and OD						
Suspensions (In-Committee)	Director of Workforce and OD						
High Risk Nursing Workforce Cases (In-Committee)	Director of Nursing and Patient Experience						
High Risk Therapies and Health Science Cases (In-Committee)	Director of Therapies and Health Science						
High Risk Medical Workforce Cases (In-Committee)	Director of Workforce and OD						
Terms of Reference	Director of Corporate Governance						
Committee Annual Report	Director of Corporate Governance						
<b>Performance Deep Dives</b>							
Update on PADR Compliance	Director of Workforce and OD						
Statutory and Mandatory Compliance	Director of Workforce and OD						
Medical Revalidation	Medical Director						
ESR Roll Out	Director of Workforce and OD						

