



Workforce and OD Committee Action Log

Open Actions						
Action No.	Minute Ref.	Date	Agreed Action	Lead	Timescale	Status
1.	93/22	09/08/2022	Risk Register The summary board report from the health board partnership forum be shared with the Workforce and OD Committee.	Director of Workforce and OD/Head of Corporate Governance	December 2022	To be added to December's agenda.
2.	59/22	14/06/2022	Nurse Staffing Act Report A report focusing on establishment levels for all other areas not included in the Nurse Staffing Levels Wales Act 2016 be received at a future meeting.	Director of Nursing	December 2022	Deferred to December 2022.
3.	83/21 23/22 51/22	10/08/2021 12/04/2022 14/06/2022	Health Board Risk Register – Workforce Recruitment Risk Update report on national changes, challenges and positions surrounding post-graduate medic allocations be brought to a future committee.	Medical Director	December 2022	To be added to December's agenda.
4.	61/22	14/06/2022	Management of Attendance at work including wellbeing and occupational health interventions The next iteration to include data from a sector	Assistant Director of Workforce and OD (JQ)	December 2022	To be included in the next iteration of the report.

			perspective.			
5.	128/22	13/10/2022	Workforce Metrics Report Deep dive on turnover be taken through December's Workforce of OD Committee.	Director of Workforce and OD	December 2022	To be added to December's agenda.
6.	128/22	13/10/2022	Workforce Metrics Report Deep dive on sickness on be taken through February's Workforce and OD Committee.	Director of Workforce and OD	February 2023	To be added to February's agenda.
7.	133/22	13/10/2022	Therapies and Health Science Group Key Issues Report Information surrounding radiology recruitment position be confirmed to Nuria Zolle, Independent Member outside of the committee meeting.	Director of Therapies and Science	October 2022	CM – Please can you confirm that an update has been provided to Nuria Zolle?

Closed Actions

Action No.	Minute Ref.	Date	Agreed Action	Lead	Timescale	Status
8.	92/22	09/08/2022	Workforce Metrics Deep dive on staff turnover be received at the next meeting.	Director of Workforce and OD	October 2022	On agenda.
9.	86/21 23/22 51/22	10/08/2021 12/04/2022 14/06/2022	Workforce Metrics A discussion to take place surrounding the Metrics report and what information the committee require going forward, and an update report be received in October 2022 providing details on the metrics review.	Director of Workforce and OD / Assistant Director of Workforce and OD (JRQ)/Chair	October 2022	Discussion took place at October's meeting for next steps.
10.	120/22	13/10/2022	Infection, Prevention and Control Training Director of Workforce and OD to discuss level	Director of Workforce and OD	December 2022	In October, the Director of Workforce and OD

			two infection, prevention and control training on ESR with Director of Nursing and Patient Experience as the lead for Quality and Safety Committee.			discussed the action with the Director of Nursing and Patient Experience. IPC team have worked out a resolution.
11.	124/22	13/10/2022	Culture and Values A discussion to take place with the Director of Corporate Governance and Chair surrounding the presentation of the LOV Awards recording at a future Health Board meeting.	Director of Corporate Governance	November 2022	In place for the November health board meeting.
12.	95/22	09/08/2022	Race Action Plan The health board's action plan in response to the national anti-racist Wales action plan be received by the committee in December 2022.	Director of Workforce and OD	October 2022	Completed – October 2022