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Bwrdd Iechyd Prifysgol
Bae Abertawe
Swansea Bay University
Health Board



Workforce and OD Committee Action Log

Open Actions						
Action No.	Minute Ref.	Date	Agreed Action	Lead	Timescale	Status
1.	59/22	14/06/2022	<p>Nurse Staffing Act Report</p> <p>A report focusing on establishment levels for all other areas not included in the Nurse Staffing Levels Wales Act 2016 be received at a future meeting.</p>	Director of Nursing	October 2022	To be added to October's agenda.
2.	83/21 23/22 51/22	10/08/2021 12/04/2022 14/06/2022	<p>Health Board Risk Register – Workforce Recruitment Risk</p> <p>Update report on national changes, challenges and positions surrounding post-graduate medic allocations be brought to a future committee.</p>	Medical Director	October 2022	To be added to October's agenda.
3.	86/21 23/22 51/22	10/08/2021 12/04/2022 14/06/2022	<p>Workforce Metrics</p> <p>A discussion to take place surrounding the Metrics report and what information the committee require going forward, and an update report be received in October 2022 providing details on the metrics review.</p>	Director of Workforce and OD / Assistant Director of Workforce and OD (JRQ)/Chair	October 2022	To be added to October's agenda.

4.	61/22	14/06/2022	<p>Management of Attendance at work including wellbeing and occupational health interventions</p> <p>The next iteration to include data from a sector perspective.</p>	Assistant Director of Workforce and OD (JQ)	October 2022	To be included in the next iteration of the report.
Closed Actions						
Action No.	Minute Ref.	Date	Agreed Action	Lead	Timescale	Status
5.	60/22	14/06/2022	<p>Nursing and midwifery board highlight report</p> <p>Discussions and 'what matters to me' staff feedback following International Nurses Day celebrations be included the next iteration of the report.</p>	Director of Nursing and Patient Experience	August 2022	To be included in the next iteration of the report.
6.	64/22	14/06/2022	<p>Statutory and Mandatory Compliance</p> <p>Update report be brought to August's Workforce and OD Committee.</p>	Assistant Director of Workforce and OD (KM)	August 2022	Included in the August metrics updated.
7.	26/22	12/04/2022	<p>Health Board Risk Register – COVID-19 risks</p> <p>Discussions to take place outside of the committee surrounding the remaining COVID-19 risks as gold command meetings are being stood down. There are expectations that the remaining risks would be transferred to the Health Board Risk Register and/or Service Group Risk Register.</p>	Deputy Head of Risk	April 2022	Gold Command indicated the groups that would oversee the remaining risks in the Gold log at its last meeting in April. Proposals on how to operationally implement this and any escalation to HBRR have been circulated to Executive Directors for

						consideration. Action closed.
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