



Workforce and OD Committee Action Log

Open Actions						
Action No.	Minute Ref.	Date	Agreed Action	Lead	Timescale	Status
1.	85/18	16.08.2018	Update be provided at the next meeting as to action taken to progress the freedom to speak up scheme.	HR	September 2018	In progress. Verbal update to be given at the meeting.
2.	69/18	05.07.2018	Discussions be undertaken with the Director of Corporate Governance to determine the most appropriate way in which to report the high risk workforce cases.	HR	September 2018	Discussions currently being undertaken in this regard and for a similar report to Quality and Safety Committee to ensure consistency.
Closed Actions						
Action No.	Minute Ref.	Date	Agreed Action	Lead	Timescale	Status
3.	95/18	16.08.2018	Next iteration of the workforce risks report to include an assessment of the risk profile as well as a proposal as to how to take the work forward.	HR	October 2018	On the agenda.
4.	94/18	16.08.2018	Proposal be put to the executive board	HR	August	Proposal approved at the

			to establish a workforce and OD forum and an update be received at the next meeting.		2018	executive board meeting on 22 nd August 2018. Draft terms of reference on the agenda.
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