

Workforce & OD Committee Work Programme January 2018-November 2018

TOPIC	January 2018	March 2018	May 2018	July 2018	September 2018	November 2018	Comments
Governance							
Committee Annual Report			✓				To enable submission to the board
Review of Committee Terms of Reference			✓				Annual Requirement
Committee Self Assessment				✓			Annual Requirement
Work Programme	✓	✓	✓	✓	✓	✓	To every meeting logging if any items not received
Risk Register	✓		✓		✓		Bi monthly

Reports from Groups: Medical Workforce Board		✓		✓		✓	
Workforce Information System	✓		✓		✓		
Nursing and Midwifery Board	✓		✓		✓		
Employment law updates							As appropriate
Policy updates	✓	✓	✓	✓	✓	✓	As required
Strategic HR issues							
People Strategy: Initial Development &							

Implementation Updates thereafter							
Workforce redesign plans/updates							
Workforce Strategy & priorities for next IMTP	✓		✓		✓		
Educational commissioning priorities	✓		✓		✓		
Health and Wellbeing Plans							
Strategic Equality Plan				✓			
Bilingual Skills implementation - Update	✓		✓		✓		
Coaching Strategy							

Recruitment, retention and turnover rates							
Agency rates							
PADR compliance rates							
Compliance statutory/mandat ory training							
Key workforce issues							

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