



**GIG
CYMRU
NHS
WALES**

Bwrdd Iechyd Prifysgol
Abertawe Bro Morgannwg
University Health Board



**Meeting of the Workforce and OD Committee
Wednesday, 27th February 2019 at 2.30pm
Millennium Room, Second Floor, ABMU HQ**

Time	Agenda	Purpose	Lead	Attached/ Verbal
2.30pm	1. Preliminary Matters			
	1.1 Apologies for absence 1.2 Declarations of Interest 1.3 Minutes of the Meeting on 17 th January 2019 1.4 Matters Arising 1.5 Action Log 1.6 Committee Work Programme	Noting Noting Approval Assurance Noting Noting	Chair Chair Chair Chair Chair Chair	Verbal Verbal Attached Verbal Attached Attached
2.40pm	2. Workforce Performance			
	2.1 Workforce Metrics 2.2 Sickness Absence Drill Down 2.3 Medical Agency Cap	Noting Noting Noting	Julian Quirk Gary Darch/Kathryn Jones Sharon Vickery	Attached Attached Attached
3.20pm	3. Workforce Strategies			
	3.1 Medical Recruitment Strategy 3.2 E-Rostering Deployment 3.3 Analysis of Nurse Rosters	Assurance Assurance Assurance	Richard Evans Kathryn Jones/Gareth Howells Gareth Howells	Attached Attached To follow
4pm	4. Risks, Controls and Governance			
	4.1 Workforce Risks 4.2 Workforce and OD Committee Terms of Reference 4.3 Nurse Staffing Levels (Wales) Act 2016 4.4 HIW Action Plan	Assurance Approval Assurance Discussion	Hazel Robinson Hazel Robinson Gareth Howells Hazel Robinson	Attached Attached Attached Attached
4.15pm	5. Organisational Development			
	5.1 Annual Equality Report	Approval	Louise Joseph	Attached
4.20pm	6. Reports from Other Groups			
	6.1 Vacancy Control Panel Decisions	Noting	Kathryn Jones	Attached
4.30pm	7. Any Other Business			
	8. Date and Time of Next Meeting			
	The next scheduled meeting is 27 th March 2019.			