



Workforce and OD Committee Action Log

Open Actions						
Action No.	Minute Ref.	Date	Agreed Action	Lead	Timescale	Status
1.	214/19	31.10.2019	An update be received in relation to compliance for PADRs and statutory and mandatory training for both estates and hotel services be received in December 2019.	CW	December 2019	On the agenda
2.	188/19	27.08.2019	Next iteration of the medical agency cap report to include an explanation of the different doctor roles across the organisation.	RE	October 2019	A short presentation is to be received at the next meeting providing an explanation of the different doctor roles across the organisation
3.	180/19	27.08.2019	Report be submitted to the executive board outlining the expected rate of progress for hotel services compliance with PADRs and statutory and mandatory training as well as the associated risks and potential opportunities from investment.	JJ	October 2019	In progress
4.	164/19	23.07.2019	Quarterly presentations be received on extended roles, with the next one to be scheduled in October 2019 from the consultant nurse in emergency medicine.	HR/ GH	October 2019	On the agenda

Closed Actions						
Action No.	Minute Ref.	Date	Agreed Action	Lead	Timescale	Status
5.	223/19	30.10.2019	Issue of workforce capacity be raised at the chair's advisory group.	TC	October 2019	Discussed at the 31 st October 2019 meeting.