



GIG
CYMRU
NHS
WALES

Bwrdd Iechyd Prifysgol
Bae Abertawe
Swansea Bay University
Health Board



Meeting of the Workforce and OD Committee
Tuesday, 17th December 2019 at 2.00pm
Millennium Room, Second Floor, HQ

Time	Agenda	Purpose	Lead	Attached/ Verbal
2.00pm	1. Preliminary Matters			
	1.1 To receive and note apologies for absence	Noting	Chair	Verbal
	1.2 To receive and note Declarations of Interest	Noting	Chair	Verbal
	1.3 To receive and approve the minutes of the meeting on 30 th October 2019	Approval	Chair	Attached
	1.4 To receive and note matters arising	Assurance	Chair	Verbal
	1.5 To receive and note the action log	Noting	Chair	Attached
	1.6 To receive and note the committee work programme	Noting	Chair	Attached
2.15pm	2. Workforce Performance			
	2.1 To receive a report setting out compliance with PADR's and statutory and mandatory training; i. Estates ii. Support/Hotel Services	Assurance	Des Keighan Joanne Jones	Attached
	2.2 To receive the workforce metrics dashboard	Assurance	Julian Quirk	Attached
	2.3 To receive the medical agency cap update	Discussion	Hazel Robinson	Attached
	2.4 To receive a briefing on Doctor's Roles	Discussion	Richards Evans	Verbal
3.15	2.5 Deep Dive Extended Role: Consultant Nurse MIU	Discussion	Kevin Randall	Presentation
3.35pm	3. Workforce Strategies			
	3.1 To receive an update on the Medical Recruitment Strategy	Assurance	Richard Evans	Attached

4.05pm	4. Risks, Controls and Governance			
	4.1 To receive the workforce risk register	Assurance	Hazel Robinson	Attached
	4.2 To receive an update on the Nurse Staffing Levels (Wales) Act 2016	Assurance	Gareth Howells	Attached
	5. Reports from Other Groups			
	5.1 To receive and note an update from the Workforce and OD Forum	Noting	Hazel Robinson	Attached
	5.2 To receive and note an update from the Nursing and Midwifery Board	Noting	Gareth Howells	Attached
	5.3 To receive and note an update from the Medical Workforce Board	Noting	Richard Evans	Attached
	5.4 To receive and note an update from the vacancy control panel	Noting	Kathryn Jones	Attached
4.30	6. Items to Refer to Other Committees			
	7. Any Other Business			
	Date and Time of Next Meeting: 20th February 2019			