



Worforce and OD Committee Work Programme 2019-20

| | Executive Lead | April | May | June | July | August | September | October | November | December | January | February | March |
|------------------------------------|----------------------------------|-------|-----|------|------|--------|-----------|---------|----------|----------|---------|----------|-------|
| Preliminary Matters | | | | | | | | | | | | | |
| Minutes of the Previous Meeting | Director of Corporate Governance | | | | | | | | | | | | |
| Action Log | Director of Corporate Governance | | | | | | | | | | | | |
| Committee Work Programme | Director of Corporate Governance | | | | | | | | | | | | |
| Workforce Performance | | | | | | | | | | | | | |
| Workforce Metrics | Director of Workforce and OD | | | | | | | | | | | | |
| Vacancy Control Panel Decisions | Director of Workforce and OD | | | | | | | | | | | | |
| Medical Agency Cap | Director of Workforce and OD | | | | | | | | | | | | |
| Performance Deep Dives | | | | | | | | | | | | | |
| PADR Compliance | Director of Workforce and OD | | | | | | | | | | | | |
| Statutory and Mandatory Compliance | Director of Workforce and OD | | | | | | | | | | | | |

| | | | | | | | | | | | | | |
|--------------------------------------------|--------------------------------------------|--|--|--|--|--|--|--|--|--|--|--|--|
| Extended Role: Consultant Physio | | | | | | | | | | | | | |
| PADR Compliance – Estates and Facilities | Chief Operating Officer | | | | | | | | | | | | |
| ESR Use - Statutory and Mandatory Training | Director of Workforce and OD | | | | | | | | | | | | |
| Workforce Strategies | | | | | | | | | | | | | |
| Workforce and OD Framework | Director of Workforce and OD | | | | | | | | | | | | |
| Medical Recruitment Strategy | Medical Director | | | | | | | | | | | | |
| Organisational Development | | | | | | | | | | | | | |
| Annual Equality Report | Director of Workforce and OD | | | | | | | | | | | | |
| Bullying | Director of Workforce and OD | | | | | | | | | | | | |
| Risk, Controls and Governance | | | | | | | | | | | | | |
| Workforce Risk Register | Director of Workforce and OD | | | | | | | | | | | | |
| Nurse Staffing Levels (Wales) Act 2016 | Director of Nursing and Patient Experience | | | | | | | | | | | | |
| Terms of Reference | Director of Corporate Governance | | | | | | | | | | | | |
| Committee Annual Report | Director of Corporate Governance | | | | | | | | | | | | |
| HIW KW Report | Director of Workforce and OD | | | | | | | | | | | | |
| Kendall Bluck Report | Director of Workforce and OD | | | | | | | | | | | | |

| | | | | | | | | | | | | | | |
|------------------------------------|--------------------------------------------|--|--|--|--|--|--|--|--|--|--|--|--|--|
| Maternity Services | Director of Nursing and Patient Experience | | | | | | | | | | | | | |
| Reports From Other Groups | | | | | | | | | | | | | | |
| Workforce and OD Forum | Director of Workforce and OD | | | | | | | | | | | | | |
| Nursing and Midwifery Board | Director of Nursing and Patient Experience | | | | | | | | | | | | | |
| Medical Workforce Board | Medical Director | | | | | | | | | | | | | |
| Therapies and Health Science Group | Director of Therapies and Health Science | | | | | | | | | | | | | |
| Volunteering Group | Director of Therapies and Health Science | | | | | | | | | | | | | |
| Responsible Officer Advisory Group | Medical Director | | | | | | | | | | | | | |