



GIG
CYMRU
NHS
WALES

Bwrdd Iechyd Prifysgol
Bae Abertawe
Swansea Bay University
Health Board



Meeting of the Workforce and OD Committee
Tuesday, 27th August 2019 at 2pm
Millennium Room, Second Floor, HQ

Time	Agenda	Purpose	Lead	Attached/ Verbal
2pm	1. Preliminary Matters			
	1.1 Apologies for absence 1.2 Declarations of Interest 1.3 Minutes of the Meeting on 23 rd July 1.4 Matters Arising 1.5 Action Log 1.6 Committee Work Programme	Noting Noting Approval Assurance Noting Noting	Chair Chair Chair Chair Chair Chair	Verbal Verbal Attached Verbal Attached Attached
2.15pm	2. Workforce Performance			
	2.1 Compliance with PADRs and Statutory and Mandatory Training 2.1.1 Estates 2.1.2 Hotel Services 2.2 Workforce Metrics 2.3 Medical Agency Cap 2.4 Deep Dive: Use of the ESR system for statutory and mandatory training 2.5 High Value Opportunities	Assurance Assurance Assurance Assurance Discussion Assurance	Des Keighan Joanne Jones Julian Quirk Sharon Vickery Hazel Robinson Hazel Robinson/Gareth Howells/Richard Evans/Chris White	Attached Attached Attached Attached To follow Attached
3.15pm	3. Workforce Strategies			
	3.1 Workforce and OD Framework Update i. Appendix 1 ii. Appendix 2	Assurance Assurance Assurance	Hazel Robinson Hazel Robinson Hazel Robinson	Attached Attached Attached
3.25pm	4. Risks, Controls and Governance			
	4.1 Workforce Risks 4.2 Nurse Staffing Act Update 4.3 Maternity Services Action Plan Update	Assurance Assurance Assurance	Hazel Robinson Gareth Howells Gareth Howells	Attached Attached Attached
4.15pm	5. Reports from Other Groups			
	5.1 Vacancy Control Panel Decisions 5.2 Nursing and Midwifery Board	Noting Noting	Kathryn Jones Gareth Howells	Attached Attached
4.25pm	6. Any Other Business			
4.25pm	7. Items to Refer to Other Committees			

4.25pm	8. Date and Time of Next Meeting			
	The next scheduled meeting is to be confirmed		30 th October 2019 at 2.30pm in the Millennium Room	