



**GIG**  
CYMRU  
**NHS**  
WALES

Bwrdd Iechyd Prifysgol  
Bae Abertawe  
Swansea Bay University  
Health Board



**Meeting of the Workforce and OD Committee**  
**Tuesday, 23<sup>rd</sup> April 2019 at 2pm**  
**Millennium Room, Second Floor, HQ**

Time	Agenda	Purpose	Lead	Attached/ Verbal
2pm	<b>1. Preliminary Matters</b>			
	1.1 Apologies for absence	Noting	Chair	Verbal
	1.2 Declarations of Interest	Noting	Chair	Verbal
	1.3 Minutes of the Meeting on 27 <sup>th</sup> March 2019	Approval	Chair	Attached
	1.4 Matters Arising	Assurance	Chair	Verbal
	1.5 Action Log	Noting	Chair	Attached
	1.6 Committee Work Programme	Noting	Chair	Attached
2.10pm	<b>2. Workforce Performance</b>			
	2.1 Workforce Metrics	Assurance	Julian Quirk	Attached
	2.2 Medical Agency Cap	Assurance	Sharon Vickery	Attached
	2.3 Deep Dive: PADR Compliance	Discussion	Hazel Robinson	Attached
3.10pm	<b>3. Workforce Strategies</b>			
	3.1 Workforce and OD Framework	Assurance	Hazel Robinson	Attached
3.25pm	<b>4. Risks, Controls and Governance</b>			
	4.1 Workforce Risks	Assurance	Hazel Robinson	Attached
	4.2 Workforce and OD Committee Annual Report	Approval	Pam Wenger	Attached
	4.3 HIW KW Action Plan	Assurance	Kathryn Jones	Attached
3.45pm	<b>5. Reports from Other Groups</b>			
	5.1 Vacancy Control Panel Decisions	Noting	Kathryn Jones	Attached
3.50pm	<b>6. Any Other Business</b>			
3.55pm	<b>7. Items to Refer to Other Committees</b>			
	<b>8. Date and Time of Next Meeting</b>			
	The next scheduled meeting is 28 <sup>th</sup> May.			