



Quality and Safety Committee Work Programme 2019-20



	Lead	December	January	February	March	April	May
1. Patient Story	Service Directors						
2. Preliminary Matters							
Minutes of the Previous Meeting	Director of Corporate Governance						
Action Log	Director of Corporate Governance						
Work Programme	Director of Corporate Governance						
3. Quality							
Annual Quality Statement	Director of Nursing and Patient Experience						
4. Benchmarking, Learning and Quality Improvement							
Infection Control Report	Director of Nursing and Patient Experience						
Safeguarding Report	Director of Nursing and Patient Experience						
Healthcare Quality Division Feedback Report	Director of Nursing and Patient Experience						

Suicide Prevention Report (June 2020)	Director of Public Health						
Substance Misuse Report (June 2020)	Director of Public Health						
Paediatric Acute and Emergency Report - Morriston	Director of Nursing and Patient Experience						
5. Clinical and Service Quality Compliance and Performance							
Quality and Safety Performance Report	Director of Nursing and Patient Experience						
Patient Experience (to include complaints and concerns)	Director of Nursing and Patient Experience						
Ward to Board Dashboard	Director of Nursing and Patient Experience						
Healthcare Inspectorate Wales Report	Director of Nursing and Patient Experience						
Overview of Unscheduled Care	Chief Operating Officer						
Mortality Review	Medical Director						
Clinical Audit and Effectiveness Update (June 2020)	Medical Director						
6. Governance and Risk Management							
Terms of Reference (August 2020)	Director of Corporate Governance						
Committee Annual Report (June 2020)	Director of Corporate Governance						
Committee Self-Assessment (October 2020)	Director of Corporate Governance						
Board Assurance Framework/Corporate Risk Register	Director of Corporate Governance						
Quality and Safety Assurance Group	Director of Nursing and Patient Experience						
Internal Audit Update	Head of Internal Audit						
Ombudsman's Annual Report (October 2020)	Director of Nursing and Patient Experience						

Welsh Risk Pool Annual Report	Director of Nursing and Patient Experience						
EMRTS Clinical Governance	Medical Director						
External Inspections	Director of Nursing and Patient Experience						
Older People's Strategy	Director of Nursing and Patient Experience						
Human Tissue Authority	Chief Operating Officer						



Quality and Safety Committee In-Committee Work Programme 2019-20

	Lead	December	January	February	March	April	May
1. Preliminary Matters							
Minutes of the Previous Meeting	Director of Corporate Governance						
Action Log	Director of Corporate Governance						
Work Programme	Director of Corporate Governance						
2. Exception Reports							
Safeguarding	Director of Nursing and Patient Experience						
Patient Experience	Director of Nursing and Patient Experience						
Infection Control	Director of Nursing and Patient Experience						
Serious Incidents and Never Events	Director of Nursing and Patient Experience						

Sensitive Issues	Executive Directors						
TAVI	Medical Director						
Ophthalmology Update	Deputy Director of Therapies and Health Science						