



Quality and Safety Committee Action Log

Open Actions						
Action No.	Minute Ref.	Date	Agreed Action	Lead	Timescale	Status
1.	31/21	23.02.2021	Update on the additional 10 chemotherapy chairs at the day unit be provided at March's Committee.	J Worthing	October 2021	A business case is being worked through by the Service Director for NPT Hospital and Singleton Hospital as part of Systematic Anti-Cancer Therapy (SACT) capacity, which links to the current unit (Singleton Hospital) or options around utilising NPT Hospital. Jan Worthing suggested an update is provided in October.
2.	138/21 and 127/21	27.07.2021	Older People's Charter to be revised along with the principles.	CW/ GH	September 2021	Arrangements for the older people's standards are being reviewed and work is ongoing to align the older people's charter.

3.	154/21	27.07.2021	Update report on the provision of the Cleft, Lip and Palate Service	DL	April 2022	To be added to April 2022 agenda.
4.	184/21	24.08.2021	IAS transition for children and young adults to be taken through an executive team meeting for escalation.	SK	October 2021	The issues relating to the transition of IAS service users from paediatric to adults services have been longstanding. As clinical discussions at a local level within the service have not been able to resolve the matter, a meeting of the IAS senior team along with the senior team for children and young people services is taking place in September 2021 to progress the matter. Given the operational nature, any further escalation will be through the service group initially. It is also suggested that the Quality and Safety Governance Group receive an update in October which then be reported to the committee.



Closed Actions

Action No.	Minute Ref.	Date	Agreed Action	Lead	Timescale	Status
5.	174/21	24/08/2021	A follow-up on Jacob's outcome to take place and be reported to committee members for assurance.	PT	August 2021	Email shared to committee members on 24/08/2021. Completed.
6.	182/21	24.08.2021	An update ophthalmology report be added to the work programme for December 2021.	CW	December 2021	Added to the work programme. Completed.
7.	135/21	22.06.2021	An update on the progress against the Ombudsman recommendations be received at October's meeting.	RE	October 2021	Added to work programme for October's agenda as per the recommendation from the Ombudsman. Completed.
8.	155/21	27.07.2021	Friends and family feedback from the MHLDP service group to be included in September's iteration of the report.	HL	September 2021	On agenda
9.	181/21	24.08.2021	The 100-day plans for the five priorities to be appended to the next iteration of	ND	September 2021	On agenda

			the Quality and Safety Governance Group Key Issues Report.			
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Relevant action's detailed within reports received to Quality and Safety Committee

Open Actions

Action No.	Minute Ref.	Date	Agreed Action	Lead	Timescale	Status
1.	153/21	27.07.2021	<p><u>Infection, Prevention and Control (IPC)</u></p> <ul style="list-style-type: none"> • Immunisation & vaccination. <p>Action to develop a business case for a sustainable Vaccination & Immunisation Service to improve the uptake of vaccinations against Influenza and other preventable communicable diseases. Target complete on date 30/09/21. Lead: Matron Immunisation, vaccination & Assistant Director of Nursing. Impact; reducing preventable communicable disease.</p> <ul style="list-style-type: none"> • Working with Digital intelligence to identify specification for the infection dashboard. <p>Action 1: In collaboration with Digital Intelligence team, identify the specification for infection information acquisition from Laboratory information System. Target completion date: 31/10/21. Lead: Head of Nursing Infection Prevention & Control, and Business Intelligence Information Manager. Impact: enable oversight of key indicators at Ward, Specialty, and Delivery Unit and Board level to enable early intervention and improve patient safety.</p>	DD	-	-

			<ul style="list-style-type: none"> • Recruitment of key personnel to support delivery of Decontamination and AMR improvement programmes (HCAI Quality Priority 3, 100 Day Plan) – dependent on confirmation of resources and recruitment processes. <p>Action 3.1: Appointment of Band 6 for Decontamination Target completion date: 30.09.21. Lead: Decontamination Lead IP&C. Impact: Support programmes for ensuring robust processes for decontamination of medical devices, with appropriate governance framework.</p> <p>Action 3.5: Resourcing for General Practitioner sessions dedicated to antimicrobial stewardship improvement. Target completion date: 30/09/21. Lead: Medical Director Primary Care and Community. Impact: Drive forward antimicrobial stewardship improvement programmes in Primary Care, and improve compliance with key antimicrobial stewardship indicators.</p>			
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