

## Meeting Of Quality and Safety Committee

Tuesday, 25<sup>th</sup> October 2022 at 1.30pm to 4.00pm  
via Microsoft Teams

### AGENDA

Item No:	Topic	Lead/Attachment	Timings	Purpose
PART 1. PRELIMINARY MATTERS				
1.1	Welcome and Apologies	Chair (verbal)	1.30pm	Noting
1.2	Declarations of Interest	Chair (verbal)		Noting
1.3	To receive and approve the minutes of the previous meetings	Chair (attached)		Approval
1.4	To receive and consider any matters arising not otherwise on the agenda	Chair (verbal)		Assurance
1.5	To receive the action log	Chair (attached)		Assurance
1.6	To note the work programme	Chair (attached)		Noting
PART 2. PATIENT STORY AND SERVICE GROUP HIGHLIGHT REPORT				
2.1	Patient Story: Swansea's Community Mental Health Team	Mental Health and Learning Disabilities	1.35pm	Noting
2.2	Service Group Highlight Report: Mental Health and Learning Disabilities	Mental Health and Learning Disabilities		
PART 3. BENCHMARKING, LEARNING AND QUALITY IMPROVEMENT				
3.1	To receive the Infection, Prevention and Control Report including the overarching improvement plan	Head of Nursing – Infection, Prevention and Control	2pm	Assurance
3.2	To receive an update on HIW immediate improvement notice at Morriston Emergency Department	Service Group Director, Morriston Hospital	2.10pm	Assurance

PART 4. CLINICAL AND SERVICE QUALITY COMPLIANCE AND PERFORMANCE				
4.1	To receive a progress report on the end-of-life quality priority	Clinical Advisor, for End of Life Care	2.20pm	Assurance
4.2	To receive the Quality and Safety Performance Report	Director of Finance and Performance	2.30pm	Assurance
4.3	To receive the quarterly Patient Experience Report	Acting Director of Corporate Governance/Patient Feedback Manager	2.40pm	Assurance
4.4	To receive an executive summary of the Quality and Safety of Patient Services Group	Deputy Director of Nursing	2.50pm	Assurance
4.5	To receive the Controlled Drugs Governance and Assurance Progress Report	Clinical Director Pharmacy	3:10pm	Assurance
4.6	To receive a report detailing ongoing tasks, actions and improvement plan surrounding HMP Swansea following the HIW review	Service Group Director, Primary, Community and Therapies	3.20pm	Assurance
PART 5. GOVERNANCE AND RISK				
5.1	To receive the quality and safety risk register (risks 20 and above)	Acting Director of Corporate Governance/ Deputy Head of Risk and Assurance	3.30pm	Assurance
5.2	To receive the Q1 South Wales Major Trauma Network Clinical Governance Report	Director of Strategy & Major Trauma Network Manager	3.45pm	Assurance
PART 6. OTHER MATTERS				
6.1	Items to refer to Other Committees	Chair (Verbal)	4.00pm	Discussion
6.2	Any Other Business	Chair (Verbal)		Discussion
	Next meeting: 22 <sup>nd</sup> November 2022			
5 MINUTE COMFORT BREAK (4:00pm - 4:05pm)				