Quality and Safety Committee Work Programme 2023-24

Торіс	Lead	April	May	June	ylut	August	September	October	November	December	January	February	March
Patient Story	Service Group Directors												
Preliminary Matters													
Minutes of the Previous Meeting	Director of Corporate Governance												
Action Log	Director of Corporate Governance												
Work Programme	Director of Corporate Governance												
	ng and Quality Improvement												
Infection Control Report	Director of Nursing and Patient Experience												
Service Group Highlight Reports	Service Group Directors												
Safequarding Report (IC)	Director of Nursing and Patient Experience												
Mortaility reviews (Bi-yearly)	Deputy Medical Director												
Maternity Update (Quarterly)	Director of Nursing and Patient Experience & Nurse Director, NPTSSG												
Waiting List Managagement/Validation	Chief Operating Officer												
Deep Dives - Quality Priorities (Quarterly)	Director of Nursing and Patient Experience												
	y Compliance and Performance												
Quality and Safety of Patient Services Group Executive Summary	Director of Nursing and Patient Experience												
Quality and Safety Performance Report	Director of Finance and Performance												
Patient Experience (quarterly)	Director of Corporate Governance												
Children's Community Nursing (bi-yearly)	Service Group Director, Neath Port Talbot and Singleton												
Clinically Optimised Patients (quarterly)	Chief Operating Officer												
External Inspections (quarterly)	Director of Nursing and Patient Experience												
Preparedness for Duty of Candour (Quarterly)	Director of Corporate Governance												
Clinical Ethics Committee (Bi-yearly)	Medical Director												
Clinical Outcomes and Effectiveness Update (Clinical Audit)	Medical Director												
Controlled Drugs Governance and Assurance Progress Report (bi-													
yearly)	Clinical Director Pharmacy												
Covid Nosocomial Review Plan	Medical Director												
Health and Safety Report (Quarterly)	Director of Finance												
Learning from settled claims (IC) (quarterly)	Director of Corporate Governance												
Governance ar	nd Risk Management												
Terms of Reference	Director of Corporate Governance												
Committee Annual Report	Director of Corporate Governance												
Committee Self-Assessment	Director of Corporate Governance								-		-		
Health Board Risk Register (Bi-Monthly)	Director of Corporate Governance												
Ombudsman's Annual Report	Director of Nursing and Patient Experience												
A summary of new national reportable incidents, Early Warning notifications (IC)	Director of Corporate Governance												